



U.S. Department of Justice

Federal Bureau of Investigation  
Washington, D.C. 20535

January 6, 2017

MR. JOHN GREENEWALD JR.

[REDACTED]  
[REDACTED]

FOIPA Request No.: 1351104-000  
Subject: The American Alliance of Museums

Dear Mr. Greenewald:

The enclosed documents were reviewed under the Freedom of Information Act (FOIA), Title 5, United States Code, Section 552. Deletions have been made to protect information which is exempt from disclosure, with the appropriate exemptions noted on the page next to the excision. In addition, a deleted page information sheet was inserted in the file to indicate where pages were withheld entirely. The exemptions used to withhold information are marked below and explained on the enclosed Explanation of Exemptions:

**Section 552**

☐ (b)(1)

☐ (b)(2)

☒ (b)(3)

50 USC 3024(i)(1)

☐ (b)(4)

☐ (b)(5)

☒ (b)(6)

☐ (b)(7)(A)

☐ (b)(7)(B)

☒ (b)(7)(C)

☐ (b)(7)(D)

☒ (b)(7)(E)

☐ (b)(7)(F)

☐ (b)(8)

☐ (b)(9)

**Section 552a**

☐ (d)(5)

☐ (j)(2)

☐ (k)(1)

☐ (k)(2)

☐ (k)(3)

☐ (k)(4)

☐ (k)(5)

☐ (k)(6)

☐ (k)(7)

107 pages were reviewed and 105 pages are being released.

☐ Document(s) were located which originated with, or contained information concerning, other Government Agency (ies) [OGA].

☐ This information has been referred to the OGA(s) for review and direct response to you.

☐ We are consulting with another agency. The FBI will correspond with you regarding this information when the consultation is completed.

☐ In accordance with standard FBI practice and pursuant to FOIA exemption (b)(7)(E) and Privacy Act exemption (j)(2) [5 U.S.C. § 552/552a (b)(7)(E)/(j)(2)], this response neither confirms nor denies the existence of your subject's name on any watch lists.

For your information, Congress excluded three discrete categories of law enforcement and national security records from the requirements of the FOIA. See 5 U.S.C. § 552(c) (2006 & Supp. IV (2010)). This response is limited to those records that are subject to the requirements of the FOIA. This is a standard notification that is given to all our requesters and should not be taken as an indication that excluded records do, or do not, exist. Enclosed for your information is a copy of the Explanation of Exemptions.

For questions regarding our determinations, visit the [www.fbi.gov/foia](http://www.fbi.gov/foia) website under "Contact Us."  
The FOIPA Request Number listed above has been assigned to your request. Please use this number in all correspondence concerning your request. Your patience is appreciated.

You may file an appeal by writing to the Director, Office of Information Policy (OIP), United States Department of Justice, Suite 11050, 1425 New York Avenue, NW, Washington, D.C. 20530-0001, or you may submit an appeal through OIP's FOIAonline portal by creating an account on the following web site: <https://foiaonline.regulations.gov/foia/action/public/home>. Your appeal must be postmarked or electronically transmitted within sixty (60) days from the date of this letter in order to be considered timely. If you submit your appeal by mail, both the letter and the envelope should be clearly marked "Freedom of Information Act Appeal." Please cite the FOIPA Request Number assigned to your request so that it may be easily identified.

You may seek dispute resolution services by contacting the Office of Government Information Services (OGIS) at 877-684-6448, or by emailing [ogis@nara.gov](mailto:ogis@nara.gov). Alternatively, you may contact the FBI's FOIA Public Liaison by emailing [foipaquestions@ic.fbi.gov](mailto:foipaquestions@ic.fbi.gov). If you submit your dispute resolution correspondence by email, the subject heading should clearly state "Dispute Resolution Services." Please also cite the FOIPA Request Number assigned to your request so that it may be easily identified.

☐ The enclosed material is from the main investigative file(s) in which the subject(s) of your request was the focus of the investigation. Our search located additional references, in files relating to other individuals, or matters, which may or may not be about your subject(s). Our experience has shown when ident, references usually contain information similar to the information processed in the main file(s). Because of our significant backlog, we have given priority to processing only the main investigative file(s). If you want the references, you must submit a separate request for them in writing, and they will be reviewed at a later date, as time and resources permit.

☒ See additional information which follows.

Sincerely,



David M. Hardy  
Section Chief  
Record/Information  
Dissemination Section  
Records Management Division

Enclosure(s)

In response to your Freedom of Information/Privacy Acts (FOIPA) request, enclosed is a processed copy of the FBI Headquarter file 94-HQ-59554 and FBI Portland file 300A-PD-48017. This represents the final release of information responsive to your FOIA request.

To minimize costs to both you and the FBI, duplicate copies of the same document were not processed.

A search of the FBI Headquarters electronic surveillance indices has been conducted, and no responsive record which indicates that the American Alliance of Museums has ever been the target of electronic surveillance was located.

This material is being provided to you at no charge.



## **EXPLANATION OF EXEMPTIONS**

### **SUBSECTIONS OF TITLE 5, UNITED STATES CODE, SECTION 552**

- (b)(1) (A) specifically authorized under criteria established by an Executive order to be kept secret in the interest of national defense or foreign policy and (B) are in fact properly classified to such Executive order;
- (b)(2) related solely to the internal personnel rules and practices of an agency;
- (b)(3) specifically exempted from disclosure by statute (other than section 552b of this title), provided that such statute (A) requires that the matters be withheld from the public in such a manner as to leave no discretion on issue, or (B) establishes particular criteria for withholding or refers to particular types of matters to be withheld;
- (b)(4) trade secrets and commercial or financial information obtained from a person and privileged or confidential;
- (b)(5) inter-agency or intra-agency memorandums or letters which would not be available by law to a party other than an agency in litigation with the agency;
- (b)(6) personnel and medical files and similar files the disclosure of which would constitute a clearly unwarranted invasion of personal privacy;
- (b)(7) records or information compiled for law enforcement purposes, but only to the extent that the production of such law enforcement records or information ( A ) could reasonably be expected to interfere with enforcement proceedings, ( B ) would deprive a person of a right to a fair trial or an impartial adjudication, ( C ) could reasonably be expected to constitute an unwarranted invasion of personal privacy, ( D ) could reasonably be expected to disclose the identity of confidential source, including a State, local, or foreign agency or authority or any private institution which furnished information on a confidential basis, and, in the case of record or information compiled by a criminal law enforcement authority in the course of a criminal investigation, or by an agency conducting a lawful national security intelligence investigation, information furnished by a confidential source, ( E ) would disclose techniques and procedures for law enforcement investigations or prosecutions, or would disclose guidelines for law enforcement investigations or prosecutions if such disclosure could reasonably be expected to risk circumvention of the law, or ( F ) could reasonably be expected to endanger the life or physical safety of any individual;
- (b)(8) contained in or related to examination, operating, or condition reports prepared by, on behalf of, or for the use of an agency responsible for the regulation or supervision of financial institutions; or
- (b)(9) geological and geophysical information and data, including maps, concerning wells.

### **SUBSECTIONS OF TITLE 5, UNITED STATES CODE, SECTION 552a**

- (d)(5) information compiled in reasonable anticipation of a civil action proceeding;
- (j)(2) material reporting investigative efforts pertaining to the enforcement of criminal law including efforts to prevent, control, or reduce crime or apprehend criminals;
- (k)(1) information which is currently and properly classified pursuant to an Executive order in the interest of the national defense or foreign policy, for example, information involving intelligence sources or methods;
- (k)(2) investigatory material compiled for law enforcement purposes, other than criminal, which did not result in loss of a right, benefit or privilege under Federal programs, or which would identify a source who furnished information pursuant to a promise that his/her identity would be held in confidence;
- (k)(3) material maintained in connection with providing protective services to the President of the United States or any other individual pursuant to the authority of Title 18, United States Code, Section 3056;
- (k)(4) required by statute to be maintained and used solely as statistical records;
- (k)(5) investigatory material compiled solely for the purpose of determining suitability, eligibility, or qualifications for Federal civilian employment or for access to classified information, the disclosure of which would reveal the identity of the person who furnished information pursuant to a promise that his/her identity would be held in confidence;
- (k)(6) testing or examination material used to determine individual qualifications for appointment or promotion in Federal Government service the release of which would compromise the testing or examination process;
- (k)(7) material used to determine potential for promotion in the armed services, the disclosure of which would reveal the identity of the person who furnished the material pursuant to a promise that his/her identity would be held in confidence.

FEDERAL BUREAU OF INVESTIGATION  
FOI/PA  
DELETED PAGE INFORMATION SHEET  
FOI/PA# 1351104-0

Total Deleted Page(s) = 2  
Page 35 ~ Duplicate;  
Page 36 ~ Duplicate;

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X Deleted Page(s) X  
X No Duplication Fee X  
X For this Page X  
XXXXXXXXXXXXXXXXXXXXXXXXXXXXX

UNITED STATES GOVERNMENT

# Memorandum

TO : DIRECTOR, FBI

DATE: 2/4/64

FROM : SAC, WFO (80-0)

SUBJECT: AMERICAN ASSOCIATION OF MUSEUMS  
INFORMATION CONCERNING  
REQUEST FOR BUREAU SPEAKER

JOSEPH A. PATTERSON, Director, American Association of Museums, 2306 Massachusetts Avenue, N.W., Washington, D.C., telephonically contacted SA HOMER R. HAUER, WFO, 1/29/64, and inquired as to procedure for obtaining Bureau speaker for convention of captioned group.

PATTERSON advised American Association of Museums (AAM) is having annual meeting in St. Louis, Missouri, on May 27, 28, 29, 1964. He said some 700 members of the AAM are expected to attend.

PATTERSON further advised the Association of Art Museum Directors (AAMD) plans meeting to be held in Kansas City, Missouri, on May 25 and 26, 1964. He said this meeting would be attended by Directors of some 70 of the most important art museums located in the United States. PATTERSON described the AAMD as being a group within the AAM.

PATTERSON identified CHARLES VAN RAVENSWAAY, Old Sturbridge Village, Sturbridge, Massachusetts, as President of AAM. He said CHARLES NAGEL, Director of City Art Museum, St. Louis, Missouri, is the program chairman for the annual meeting of the AAM.

PATTERSON states inquiry has been made of him as to whether or not it would be possible for SA JOSEPH CHAPMAN of the New York Office to address meetings of the AAMD and the AAM regarding mutual problems involved in art thefts. PATTERSON identified SA CHAPMAN as an expert in art theft matters.

PATTERSON was advised it would be necessary for the Bureau to approve SA CHAPMAN's appearance. It was suggested CHARLES VAN RAVENSWAAY or CHARLES NAGEL direct a letter to the Bureau setting forth their request in this regard.

2 - Bureau  
1 - WFO

HRH:ieh/ddt

(3) 200

MCT-3

REC-19

FEB 18 1964

59554

CRIME RESEARCH

NOTED

WFO 80-0

WFO indices reflect Bureau has info re PATTERSON  
in Bufile [ ] re case captioned [ ]  
[ ] IS - R. Bureau has info re NAGEL in Bufile [ ]  
[ ] in case entitled Proposed Exchanges of Art Exhibits  
Between U.S. and USSR. 1956; IS - R, as well as in report  
of SA [ ] dated 8/10/39 at Los Angeles in case  
captioned [ ]  
[ ] (OO:LA). WFO indices contain no reference to CHARLES  
VAN RAVENSWAAY.

b3  
b6  
b7C  
b7E

Above submitted for information.

UNITED STATES GOVERNMENT

# Memorandum

Tolson \_\_\_\_\_  
Belmont \_\_\_\_\_  
Mohr \_\_\_\_\_  
Casper \_\_\_\_\_  
Callahan \_\_\_\_\_  
Conrad \_\_\_\_\_  
DeLoach \_\_\_\_\_  
Evans \_\_\_\_\_  
Gale \_\_\_\_\_  
Rosen \_\_\_\_\_  
Sullivan \_\_\_\_\_  
Tavel \_\_\_\_\_  
Trotter \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holmes \_\_\_\_\_  
Gandy \_\_\_\_\_

TO : Mr. DeLoach

DATE: 2-11-64

FROM : M. A. Jones

SUBJECT: ANNUAL MEETING  
① AMERICAN ASSOCIATION OF MUSEUMS AND  
ASSOCIATION OF ART MUSEUM DIRECTORS  
REQUEST FOR BUREAU SPEAKER  
MAY 25th THROUGH 29th

## BACKGROUND:

By letter dated 2-4-64 Washington Field Office advised that Mr. Joseph A. Patterson, Director, American Association of Museums (AAM), Washington, D. C., telephonically contacted that office and advised that the AAM would be holding its annual meeting in St. Louis, Missouri, on May 27th through 29th, and that the Association of Art Museum Directors (AAMD) plans to hold their meeting in Kansas City, Missouri, on May 25th and 26th. Mr. Patterson inquired concerning the procedure necessary to obtain SA Joseph M. Chapman to address meetings of these groups, pointing out that the AAMD is a group within the AAM. Mr. Patterson was advised to have Mr. Charles Van Ravenswaay, Sturbridge, Massachusetts, who is President of AAM or Mr. Charles Nagel, Director of City Art Museum, St. Louis, Missouri, direct a letter to the Bureau requesting SA Chapman to address their group.

## INFORMATION IN BUFILES:

Joseph A. Patterson: - Summary

Bufiles contain no derogatory nor additional pertinent information concerning Patterson who, in his capacity as Director of the American Association of Museums, has met several visiting art groups from Russia. In 1961, he was listed as a sponsor for [redacted] who was to spend 30 days in the U. S. visiting museums in various cities.

Charles Nagel: - Summary

Nagel has never been the subject of an investigation by this Bureau. A confidential informant furnished a mailing list as of 1936 which was a list of Nazi Agents and sympathizers. Included in the list was one Charles Nagel, St. Louis, Missouri. Our files reveal that Nagel, in his capacity as Director of City Art Museum in St. Louis, was host to various Russians visiting museums in the United States.

1 - Mr. DeLoach

1 - Mr. Morrell - Enclosure

71 FEB 13 1964

CRIME RESEARCH

NOTED

JCF:bsp

67 FEB 20 1964

M. A. Jones to DeLoach memo

Re: AMERICAN ASSOCIATION OF MUSEUMS AND ASSOCIATION OF ART  
MUSEUM DIRECTORS

The American Association of Museums:

Our files contain no derogatory information concerning this organization and we furnished them information in January, 1962, concerning the number of people who have taken tours of our facilities during a one-year period.

No information concerning the Association of Art Museum Directors or Mr. Charles Van Ravenswaay could be located in Bufiles.

Special Agent Joseph M. Chapman:

SA Chapman, EOD 5-10-48 as a clerk, 9-13-54 as a Special Agent, and is assigned to our New York Office. A review of his personnel file reveals that he has had extensive experience in investigations concerning the theft of art objects and has been commended on several occasions for his efforts in this type of investigation, the most recent being an incentive award in the amount of \$150 on 6-5-63.

OBSERVATIONS:

There has recently been a tremendous increase in the public interest in crimes regarding theft of art objects. It is felt that the best interests of the Bureau would be served by having the SAC, Saint Louis, speak at these meetings rather than SA Chapman whose file reveals no prior public speaking experience. These meetings would afford us an opportunity to point out some of the essential precautions that could be taken to prevent the commission of this type of crime.

RECOMMENDATION:

That the SAC, Saint Louis, be designated to speak at these meetings upon receipt of the letter from Mr. Van Ravenswaay or Mr. Nagel.

Jo R Jm. D-1" Q Hecy 100  
GK- 12

February 25, 1964

REC-125

EX-117

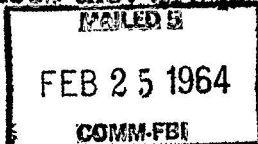
Mr. Charles Nagel  
Director  
City Art Museum of St. Louis  
St. Louis, Missouri 63105

Dear Mr. Nagel:

I have received your letter of February 17th inviting Special Agent Chapman to address the 50th Annual Meeting of the American Association of Museums and want to thank you for your thoughtfulness in writing.

While I do wish it were possible to indicate a favorable response, I regret that the official schedule of Mr. Chapman precludes his being able to accede to your wish. However, if you desire a speaker to talk on the matter you mentioned, please feel free to communicate with Mr. Thomas J. Gearty, Special Agent in Charge of our St. Louis Office, located at 2704 Federal Building, St. Louis, Missouri 63103, who will be pleased to fill this engagement.

You may wish to know that no fees or honoraria are accepted by representatives of this Bureau in connection with appearances they are privileged to make.



Sincerely yours,

J. Edgar Hoover

2 - New York - Enclosures (2)

2 - St. Louis - Enclosures (2)

ATTENTION SAC: In the event you are requested to fill this engagement, refer to the Bureau, Attention: Crime Records Division, for assistance with material for your speech.

DFC:cai 0

(6) car

SEE NOTE NEXT PAGE.

Tolson \_\_\_\_\_  
Belmont \_\_\_\_\_  
Mohr \_\_\_\_\_  
Casper \_\_\_\_\_  
Callahan \_\_\_\_\_  
Conrad \_\_\_\_\_  
DeLoach \_\_\_\_\_  
Evans \_\_\_\_\_  
Gale \_\_\_\_\_  
Rosen \_\_\_\_\_  
Sullivan \_\_\_\_\_  
Tavel \_\_\_\_\_  
Trotter \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holmes \_\_\_\_\_  
Gandy \_\_\_\_\_

MAIL ROOM ☐ TELETYPE UNIT ☐

FEB 25 3 49 PM '64  
REC'D-READING ROOM  
F B I

Mr. Charles Nagel

NOTE: Bufiles contain nothing derogatory concerning Mr. Nagel. Jones to Mr. DeLoach memorandum dated 2-10-64, reflects that Mr. Joseph A, Patterson, Director of the American Association of Museums, Washington, D. C., contacted the Washington Field Office and requested SA Joseph M. Chapman to address the above meeting. It was recommended and approved that, upon receipt of a formal request, that the SAC be designated to fill this engagement in view of the lack of public speaking experience on the part of SA Chapman. SA Chapman EOD as a Special Agent on 9-13-54 and is assigned to the New York Office.



Mr. Tolson \_\_\_\_\_  
Mr. Belmont *AB* \_\_\_\_\_  
Mr. *W. J. Mohr* \_\_\_\_\_  
Mr. Casper \_\_\_\_\_  
Mr. Callahan \_\_\_\_\_  
Mr. Conrad \_\_\_\_\_  
Mr. *W. J. Mohr* *Loach* ✓ \_\_\_\_\_  
Mr. Evans \_\_\_\_\_  
Mr. Gale \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Sullivan \_\_\_\_\_  
Mr. Tavel \_\_\_\_\_  
Mr. Trotter \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Miss Holmes \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

# CITY ART MUSEUM OF ST. LOUIS

*St. Louis 5 Missouri*

President: HENRY B. PFLAGER • Vice-President: ROLAND W. RICHARDS • Director: CHARLES NAGEL • Secretary: MERRITT S. HITT

February 17, 1964

Mr. J. Edgar Hoover  
Federal Bureau of Investigation  
U.S. Department of Justice  
9th and Pennsylvania Avenue  
Washington, D.C.

CITY ART MUSEUM  
SAINT LOUIS, MISSOURI 63105

Dear Mr. Hoover:

On Friday, May 29th, the American Association of Museums will be holding as part of its 59th Annual Meeting a session headed by Peter Pollack, of Peter Pollack Associates - Public Relations in the Arts, a panel discussion of various aspects of public relations as they relate to museums.

As one of the members of this panel he is anxious to have Joseph Chapman head of all work having to do with art thefts in your organization.

The Association, unfortunately, does not have any funds to pay expenses of the participants in these sessions, most of whom will be members of the staffs of various museums whose expenses will be undertaken by these institutions.

It is of the utmost importance, however, that the participants be not limited to museum personnel but that outside points of view be expressed and heard by those attending the sessions.

I do hope that it may be possible for the Bureau to send Mr. Chapman to this meeting which is one involving all kinds of museums, art, science and history, since it would be most useful to the Association if, in its meeting, the members could hear an explanation from the point of view of those assigned to protect works of art of what precautions should be taken to prevent theft and how thefts should be handled once they do occur.

Sincerely yours,

*Charles Nagel*

Charles Nagel  
Program Chairman

CN/vc

REC-125

EX-117

22 FEB 20 1964

NOTED  
7/1/64

CORRESPONDENCE

F298



ENCLOSURE

94-59654-14



-1970 Research Questionnaire-

The American Association of Museums'

THE OFFICIAL MUSEUM DIRECTORY

- 1.) Name of Institution \_\_\_\_\_  
Street Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Telephone (Area Code \_\_\_\_\_) \_\_\_\_\_

Has your institution been known previously under another name?

YES \_\_\_\_\_ NO \_\_\_\_\_ If so, please list \_\_\_\_\_

Is your institution a branch of a parent institution? YES \_\_\_\_\_ NO \_\_\_\_\_

If so, please list below:

Name of Parent Institution \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Telephone (Area Code \_\_\_\_\_) \_\_\_\_\_

- 2.) Is your institution a member of The American Association of Museums?  
YES \_\_\_\_\_ NO \_\_\_\_\_

- 3.) Please give the name and title of your institution's chief executive officer  
(i. e. Director, Curator, or as appropriate):

Name \_\_\_\_\_  
Title \_\_\_\_\_

94-59554-4

THE OFFICIAL MUSEUM DIRECTORY  
Research Questionnaire/Page 2.



- 4.) Please list the names and titles of your institution's senior professional staff:

Name	Title
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

- 5.) Please give the year of your institution's founding: \_\_\_\_\_

- 6.) Which of the following best describes your museum's governing authority?  
(i.e. The agency or organization which ultimately owns assets, including collections and installations, but not necessarily buildings and grounds.)

- ☐ Municipal Government
  - ☐ County Government
  - ☐ State Government
  - ☐ Federal Government
  - ☐ Public School District
  - ☐ College or University
  - ☐ Society
  - ☐ Church or denominational group, or affiliated organization
  - ☐ Non-profit organization or corporation, other than above, administered in the public interest
  - ☐ Company, business, or corporation organized for profit
  - ☐ Individual operation (a single person or partnership owns the operation, is responsible for it, and receives any revenues which may accrue to it)
  - ☐ Other (Please specify.)
- \_\_\_\_\_

- 7.) Is your institution affiliated in an educational capacity with an accredited college or university? YES \_\_\_\_\_ NO \_\_\_\_\_  
If so, please name: \_\_\_\_\_

THE OFFICIAL MUSEUM DIRECTORY  
Research Questionnaire/Page 3.



8.) Is your institution incorporated as a tax exempt (non-profit charitable organization)? YES\_\_\_\_ NO\_\_\_\_

Year of your incorporation \_\_\_\_\_, state \_\_\_\_\_?

9.) Is your institution presently certified by the U. S. Internal Revenue Service as tax exempt? YES\_\_\_\_ NO\_\_\_\_

If so, please indicate under which IRS provision:

( ) 501 (c) (3)

( ) 170 (b)

( ) Other \_\_\_\_\_

10.) In the listings below, please check the one which comes closest to describing the type of your museum:

- ( ) General Museum
- ( ) Art Museum
- ( ) Arts Center
- ( ) Art School (Institute)
- ( ) Arboretum
- ( ) History Museum
- ( ) Natural History Museum
- ( ) Historical Society
- ( ) Science and Technology Museum
- ( ) Industrial Museum
- ( ) Professional Museum (Medicine, etc.)
- Please specify
- ( ) Aquarium
- ( ) Botanical Garden
- ( ) Planetarium
- ( ) State Park Museum
- ( ) Zoo
- ( ) Children's Museum
- ( ) Military Museum
- ( ) Other: (Please specify, but limit to two or three word description.)

\_\_\_\_\_  
\_\_\_\_\_

THE OFFICIAL MUSEUM DIRECTORY  
Research Questionnaire/Page 4.



- 11.) Please circle the fields listed on the left in which your museum has major collections and follow the instructions at the tops of the columns below to describe them:

Briefly describe your collections and give the approximate % of your total collection each field constitutes:

Check those fields in which your museum is engaged in research:

Aeronautics	_____	_____
Agriculture	_____	_____
Anatomy	_____	_____
Anthropology	_____	_____
Aquarium	_____	_____
Arboretum	_____	_____
Archaeology	_____	_____
Archives	_____	_____
Art Association with	_____	_____
Permanent Collection	_____	_____
Art Association with only	_____	_____
Temporary Exhibitions	_____	_____
Art Library	_____	_____
Art Museum:	_____	_____
painting	_____	_____
sculpture	_____	_____
graphics	_____	_____
decorative	_____	_____
archaeology	_____	_____
Astronomy	_____	_____
Aviary	_____	_____
Botany	_____	_____
Children's Museum	_____	_____
Circus	_____	_____
Arts Center	_____	_____
Costumes	_____	_____
Decorative Arts	_____	_____
Entomology	_____	_____
Ethnology	_____	_____
Folk	_____	_____
General	_____	_____
Geology	_____	_____
Glass	_____	_____
Herbarium	_____	_____
Herpetology	_____	_____
Historic House	_____	_____
Historical Society Museum	_____	_____
History	_____	_____

THE OFFICIAL MUSEUM DIRECTORY  
Research Questionnaire/Page 5.



Briefly describe your collections and  
give the approximate % of your total  
collection each field constitutes:

Check those fields  
in which your museum  
has major collections:

Indian	_____	_____
Industrial	_____	_____
Junior Museum	_____	_____
Library Holding Special Ex-		
hibitions other than Books	_____	_____
Library Having Special Collec-		
tions other than Books	_____	_____
Marine	_____	_____
Medical	_____	_____
Mineralogy	_____	_____
Military	_____	_____
Music	_____	_____
Natural History	_____	_____
Nature Center	_____	_____
Naval	_____	_____
Numismatic	_____	_____
Outdoor Museum	_____	_____
Paleontology	_____	_____
Park Museum	_____	_____
Philatelic	_____	_____
Planetarium	_____	_____
Preservation Project	_____	_____
Safety	_____	_____
Science	_____	_____
Technology	_____	_____
Textiles	_____	_____
Theater	_____	_____
Transportation	_____	_____
Zoo	_____	_____
Zoological	_____	_____
Other: (Please specify.)	_____	_____
_____	_____	_____
_____	_____	_____

12.) Does your museum maintain historic houses or buildings?

YES \_\_\_\_ NO \_\_\_\_ If so, please list below:

Name and Address

Year of Construction

_____	_____
_____	_____
_____	_____
_____	_____





- 13.) If your museum maintains a library or other collection of printed material, please answer the following questions:

What is the nature of the material? \_\_\_\_\_

Approximately how many volumes do you have? \_\_\_\_\_

Are these volumes available for inter-library loan?

YES \_\_\_\_\_ NO \_\_\_\_\_

Under what circumstances may the volumes in your collection be used for research or other purposes by the public or other institutions? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- 14.) Does your museum maintain a store or shop on the premises?  
YES \_\_\_\_\_ NO \_\_\_\_\_ If so, please list below the primary items stocked:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- 15.) In the list below, please check the activities and/or programs which are offered by your museum:

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> guided tours    | <input type="checkbox"/> formally organized education programs for children                       | <input type="checkbox"/> inter-museum loan exhibitions                 |
| <input type="checkbox"/> lectures        | <input type="checkbox"/> formally organized education programs for adults                         | <input type="checkbox"/> permanent exhibitions                         |
| <input type="checkbox"/> films           | <input type="checkbox"/> formally organized education programs for undergraduate college students | <input type="checkbox"/> temporary exhibitions of your own collections |
| <input type="checkbox"/> gallery talks   | <input type="checkbox"/> formally organized education programs for graduate students              | <input type="checkbox"/> manuscript collections                        |
| <input type="checkbox"/> concerts        |   | <input type="checkbox"/> traveling exhibitions                         |
| <input type="checkbox"/> dance recitals  |   | <input type="checkbox"/> other (Please specify):                       |
| <input type="checkbox"/> arts festivals  |   | _____  |
| <input type="checkbox"/> drama           |   | _____  |
| <input type="checkbox"/> library         |   | _____  |
| <input type="checkbox"/> reading room    |   | _____  |
| <input type="checkbox"/> study clubs     |   |  |
| <input type="checkbox"/> hobby workshops |   |  |

THE OFFICIAL MUSEUM DIRECTORY  
Research Questionnaire/Page 7.



- 16.) Does your museum issue its own publications? YES \_\_\_\_\_ NO \_\_\_\_\_  
If so, please list them below:

TYPE (book, mag., etc.)	TITLE	FREQUENCY
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

- 17.) To show the hours, days, and holidays you are open to the public,  
and your admission fees, please fill in the table below:

	Hours Open	Admission Charged		
		<u>Adult</u>	<u>Child</u>	<u>Group</u>
Monday	_____	_____	_____	_____
Tuesday	_____	_____	_____	_____
Wednesday	_____	_____	_____	_____
Thursday	_____	_____	_____	_____
Friday	_____	_____	_____	_____
Saturday	_____	_____	_____	_____
Sunday	_____	_____	_____	_____
Holidays	_____	_____	_____	_____

- 18.) Please fill in your museum's admission prices as indicated below:

a.) Group Rates

Please specify any restrictions or regulations which apply  
to your group rates: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

THE OFFICIAL MUSEUM DIRECTORY  
Research Questionnaire/Page 8.



- 18.) b.) Admission charges for buildings not included in general admission (name and list charges for each building):

_____	_____
_____	_____
_____	_____

- c.) Are special events (concerts, lectures, special exhibits, recitals, etc.) supported by special admission fees \_\_\_\_\_, private gifts \_\_\_\_\_, or by the regular operating budget \_\_\_\_\_ ?

- 19.) Please list the various categories of membership (individual, institutional, contributing, sustaining, lifetime, or as appropriate) offered by your institution and indicate the dues for each:

CATEGORY	DUES	CATEGORY	DUES
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

- 20.) IMPORTANT: Please list specifically, any days (including holidays), months, or seasons during which your institution is closed:

_____
_____
_____

- 21.) Please attach a list of the names (and addresses, if convenient) of the members of your board of trustees.

- 22.) As accurately as possible, please indicate your total attendance for the following years:

1950	_____
1960	_____
1965	_____
1969	_____
(Estimate) 1970	_____

THE OFFICIAL MUSEUM DIRECTORY  
Research Questionnaire/Page 9.



23.) Please indicate your name and title below, and give your signature as the authorized officer completing this questionnaire:

NAME (Please print.) \_\_\_\_\_

TITLE \_\_\_\_\_

SIGNATURE \_\_\_\_\_

Thank you very much for your time and cooperation. The information in this questionnaire as you have completed it will be compiled into the format in which it will appear in THE OFFICIAL MUSEUM DIRECTORY'S 1970 Edition. A rough draft of your entry will be returned to you for additions, corrections, and approval. A final draft will then be sent to you for your final approval.

The accuracy of your museum's entry in the 1970 directory depends upon the prompt care with which you complete this questionnaire and review your forthcoming drafts.

A postage-paid reply envelope is included for your use. So please complete this questionnaire and mail it to us. Again, our sincere thanks.

Cordially,

William C. Steere, President  
The American Association of Museums

The Official Museum Directory  
P. O. Box 4857  
Washington, D. C. 20008

May 27, 1970

REC- 90

*94-100-4*

**Mr. William C. Steere**  
**President**  
**The American Association of Museums**  
**Post Office Box 4857**  
**Washington, D. C. 20008**

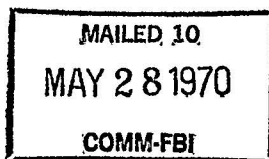
Dear Mr. Steere:

Your letter, with enclosures, was received on  
May 25th.

With regard to your request for information, I  
am enclosing some material which I hope will be of value to  
you. Your envelope is being returned.

Sincerely yours,

*J. Edgar Hoover*



*9*

**Enclosures (3)**  
**FBI Tours, 1/70**  
**The Story of the FBI**

*m*  
*TOB*

NOTE: Steere's communication is a form letter enclosing a questionnaire relating to museums. Only section of questionnaire which appears to apply to Bureau's work pertains to tours. It is felt we should only send reprints and not try to fill out questionnaire. Bufiles reflect that in 1962 we furnished data on tours to this group. Nothing in Bufiles regarding Steere to preclude sending data. No record of previous receipt of questionnaire.

FCS:pjs

(6)

Tolson \_\_\_\_\_  
DeLoach \_\_\_\_\_  
Walters \_\_\_\_\_  
Mohr \_\_\_\_\_  
Bishop \_\_\_\_\_  
Casper \_\_\_\_\_  
Callahan \_\_\_\_\_  
Conrad \_\_\_\_\_  
Felt \_\_\_\_\_  
Gale \_\_\_\_\_  
Rosen \_\_\_\_\_  
Sullivan \_\_\_\_\_  
Tavel \_\_\_\_\_  
Soyars \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holmes \_\_\_\_\_  
Gandy \_\_\_\_\_

*58* JUN 16 1970

TELETYPE UNIT ☐

*L. J. ...*  
*a*  
*12*

Mr. Tolson \_\_\_\_\_

Mr. DeLoach \_\_\_\_\_

Mr. Walters \_\_\_\_\_

Mr. Mohr \_\_\_\_\_

Mr. Bishop \_\_\_\_\_

Mr. Casper \_\_\_\_\_

Mr. Callahan \_\_\_\_\_

Mr. Conrad \_\_\_\_\_

Mr. Felt \_\_\_\_\_

Mr. Gale \_\_\_\_\_

Mr. Rosen \_\_\_\_\_

Mr. Sullivan \_\_\_\_\_

Mr. Tavel \_\_\_\_\_

Mr. Soyars \_\_\_\_\_

Tele. Room \_\_\_\_\_

Miss Holmes \_\_\_\_\_

Miss Gandy \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

2nd Request  
Your prompt reply will  
be greatly appreciated.

Dear Director

As you perhaps know, the American Association of Museums' 1965 MUSEUMS DIRECTORY OF THE UNITED STATES AND CANADA was the last comprehensive work of its kind to be published in this country.

Needless to say, since 1965, much of the information it contains has become quite outdated. In fact, today it is inadequate for even the most basic museum usage.

By the end of 1970, however, the American Association of Museums will publish a totally new and much more comprehensive work to answer the growing need for museum reference information.

Through a special association with Crowell-Collier Educational Corporation, widely known reference book publishers, this new work promises to be the most comprehensive, accurate, and authoritative of its kind ever compiled. It will include (with your cooperation) a detailed listing for your museum, together with listings for more than 8,000 others now established in the United States and Canada.

The title of this new work is THE OFFICIAL MUSEUM DIRECTORY.

Since you and your fellow directors are the most authoritative sources for information concerning your institutions, it is in this context that I say this new work will be developed with your cooperation. Consequently, to insure accuracy, I ask your assistance in the compilation of your entry.

Enclosed is your OFFICIAL MUSEUM DIRECTORY Research Questionnaire . . . the prime source document from which your entry will be composed. I ask now that you do us the kindness of carefully completing it, and that you return it to us at your very earliest convenience. I have enclosed a special stamped, first class reply envelope for your use.

I am pleased that at last we are proceeding toward the day when we will have a new and authoritative reference work in which every museum of note in the United States and Canada will be listed. It will be a work in which your institution will be proud to be included, I am sure, and one which the American Association of Museums is proud to be publishing.

Thank you for your cooperation.

Sincerely yours, JUN 2 1970

William C. Steere, President  
The American Association of Museums

ENCLOSURE

P.S. Please note the special address we have established for all mail relating to the directory: P.O. Box 4857, Washington, D.C. 20008. All other correspondence you may be sending to the A.A.M. should be mailed to our regular address.

94-59554



264

94-59554-5





## for THE OFFICIAL MUSEUM DIRECTORY

Here follows the initial draft of your entry for the 1970 Edition of the OFFICIAL MUSEUM DIRECTORY. Please do the following . . .

1. Read it carefully for errors in content and spelling and make the necessary corrections in the right-hand column below.
2. Fill in any additional information requested.
3. Indicate either approval or need for corrections and initial each page in the space provided in the lower-right corner.

... and then return it to us in the special postage-paid envelope provided.

Thank you for your cooperation.

William C. Steere, President  
The American Association of Museums

Please do not write in this space

DISTRICT OF COLUMBIA

Washington

0000. UNITED STATES DEPARTMENT OF JUSTICE.

Federal Bureau of Investigation, Department of  
Justice Building, Ninth and Pennsylvania Avenue,  
Northwest, 20535.

Dir., J. Edgar Hoover. Founded 1908. Governing  
authority: federal.

Exhibition Area: displays concerning most  
famous-criminal and espionage cases of the  
Bureau.

Activities: conducted tours; firearms demon-  
strations by FBI experts; demonstrations in  
Criminal Laboratory.

Open Mon.-Fri., 9:30-4; no charge.

sd

7-13-70

*(copy for Bu files)  
original returned to sender*

Please indicate corrections and/or additions below

to be added to data on Exhibition Area: "as well as cooperative services provided law enforcement by FBI."

to replace "demonstrations in Criminal Laboratory": "viewing and explanation of work performed in FBI Laboratory"  
to replace "9:30-4": "9:15 to 4:15"  
to be added: "exclusive of holidays"

CHECK  
ONE:

Corrections indicated  
or additions made ☒

Copy correct as shown ☐

Your initials

94-59554-5

THE OFFICIAL MUSEUM DIRECTORY • P. O. Box 4857, Washington, D. C. 20007

# SPECIAL ORDER FORM

*This Form and the Special Offer here established are intended solely for the use of museums which are listed in the 1970 Edition of The Official Museum Directory.*

## PLACE YOUR ORDER HERE:

☐ **YES**, Please send (#)\_\_\_\_\_ copy(ies) of the 1970  
(Check Official Museum Directory at the Special Price of \$27.80.  
Here)

Send no money now/you will be billed on shipment.

**Regular List Price—\$35.00 / Save 20%!**

Special larger discounts are available to museums placing multiple copy orders. For further information inquire in writing.

## FILL IN YOUR ADDRESS HERE:

Name of Institution\_\_\_\_\_

Name of Person Ordering\_\_\_\_\_

Mailing Address\_\_\_\_\_

City\_\_\_\_\_State\_\_\_\_\_Zip\_\_\_\_\_

**NOTE:** It is not necessary to purchase copies of the Directory in order to be included in it.

Merely return this form with your Editorial Work Sheet in the Stamped Reply Enveloped enclosed.

The Special Museum Price for the 1970 Official Museum Directory has been established in appreciation for the assistance given us by those institutions listed in it. Their inclusion is in no way contingent upon purchase.

A handwritten signature in dark ink, appearing to read 'W C Steere', written in a cursive style.

William C. Steere, *President*  
The American Association of Museums

If ordering copies, please return this form in the envelope with your Editorial Work Sheet.

July 20, 1970

EX-115

REC-81

94-59554-5

Director of Research  
The American Association of Museums'  
The Official Museum Directory  
Post Office Box 4857  
Washington, D. C. 20008

Dear [redacted]

Your letter, with enclosures, was received on  
July 16, 1970.

In accordance with your request, the draft which  
you enclosed is being returned with changes noted thereon. You  
may consider my signature on this letter as my approval of your  
material.

Sincerely yours,  
J. Edgar Hoover

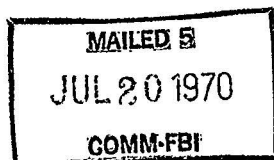
Enclosure

NOTE: We furnished reprints on tours to the Directory earlier  
this year. No mention being made of their offer to purchase  
copies at a special price. Self-addressed, stamped envelope  
being used in reply.

Tolson \_\_\_\_\_  
DeLoach \_\_\_\_\_  
Walters \_\_\_\_\_  
Mohr \_\_\_\_\_  
Bishop \_\_\_\_\_  
Casper \_\_\_\_\_  
Callahan \_\_\_\_\_  
Conrad \_\_\_\_\_  
Felt \_\_\_\_\_  
Gale \_\_\_\_\_  
Rosen \_\_\_\_\_  
Sullivan \_\_\_\_\_  
Tavel \_\_\_\_\_  
Soyars \_\_\_\_\_  
Tele. Room \_\_\_\_\_

JVA:amm (7)

7ed.



MAIL ROOM ☐ TELETYPE UNIT ☐



The American Association of Museums'  
**THE OFFICIAL MUSEUM DIRECTORY**

Special Address: Post Office Box 4857 ■ Washington, D. C. 20008

*W.C. Steere*  
*William C. Steere - President*

Mr. Tolson	_____
Mr. DeLoach	_____
Mr. Walters	_____
Mr. Mohr	_____
Mr. Casper	_____
Mr. Callahan	_____
Mr. Conrad	_____
Mr. Felt	_____
Mr. Gale	_____
Mr. Rosen	_____
Mr. Sullivan	_____
Mr. Tavel	_____
Mr. Soyars	_____
Tele. Room	_____
Miss Holmes	_____
Miss Gandy	_____

Mr. J. Edgar Hoover  
United States Department of Justice  
Federal Bureau of Investigation  
Department of Justice Building  
Washington, D. C. 20535

Dear Mr. Hoover:

Thank you very much for returning your completed Research Questionnaire for THE OFFICIAL MUSEUM DIRECTORY.

Despite the complications of the mail strike, the response has been most pleasing. Never in the Directory's history has it been so anxiously awaited by so many.

We have now compiled the data from your questionnaire into a rough draft of your Directory entry. You will find it typed on the Editorial Work Sheet(s) enclosed.

At this time, I would like to request your further assistance by asking that you do the following ...

- 1.) Read the draft carefully for errors in content.
- 2.) Note and answer any questions asked in the right-hand column, limiting your responses to the spaces provided.
- 3.) Indicate in the box in the lower-right corner of the sheet(s) whether or not you have made any corrections.

... and then just mail the Work Sheet back to us in the stamped, pre-addressed envelope provided.

Again, thank you for your kind cooperation.

Sincerely yours,

Director of Research

*Let. Ack.*  
*NML*  
*7-20-70*  
*JVA: gmm*

P.S. Many of your fellow directors have expressed an interest in buying copies of the Directory when it is published. If you would like to do so, a special price has been established exclusively for museum listees. The enclosed order form explains fully. I should add, however, that your inclusion in the book is in no way related to whether or not you buy copies. The special price has been established in appreciation for your assistance.

RWC:ffa

*(yellow)*

*W4*

*EX-115*

*REC-81*

*94-59554-5*  
*15 JUL 21 1970*

b6  
b7C

*ENCLOSURE*

*ENCLOSURE ATTACHED*

FYSE



94-59554-6

ENCLOSURE



## THE OFFICIAL MUSEUM DIRECTORY

Here follows the FINAL draft of your entry for the 1971 Edition of THE OFFICIAL MUSEUM DIRECTORY. Please do the following . . .

1. Read it carefully for errors in content and spelling and make the necessary corrections in the right-hand column below. Take care to indicate *exactly* where the correction is to be made.
2. Indicate either approval or need for corrections and sign each page in the space provided in the lower-right corner.

. . . and then return this Editorial Work Sheet to us within one week in the special gray envelope provided. Your cooperation is greatly appreciated.

William C. Steere, President  
The American Association of Museums

Please do not write in this space

Please indicate corrections and/or additions below

5st-c

UNITED STATES DEPARTMENT OF JUSTICE. Federal Bureau of Investigation, Department of Justice Building, Ninth and Pennsylvania Avenue, N.W., Washington, D.C. 20535.

*Dir., J. Edgar Hoover. Founded 1908. Governing authority: federal.*

*Exhibition Area:* displays concerning most famous criminal and espionage cases of the Bureau and cooperative services provided law enforcement by the FBI.

*Activities:* conducted tours; firearms demonstrations by FBI experts; viewing and explanation of work performed in FBI Laboratory.

Mon.-Fri., 9:15-4:15; no charge. Closed national holidays.

**FINAL**

CHECK  
ONE:

Corrections indicated  
or additions made \_\_\_\_\_

Copy correct as shown \_\_\_\_\_



94-59554-6.

94-51554-6

THE AMERICAN ASSOCIATION OF MUSEUMS'  
**THE OFFICIAL MUSEUM DIRECTORY**

POST OFFICE BOX 4857  
WASHINGTON, D.C. 20008

EX-110

August 19, 1970

REC-33



The American Association of Museums'  
The Official Museum Directory  
Post Office Box 4857  
Washington, D. C. 20008

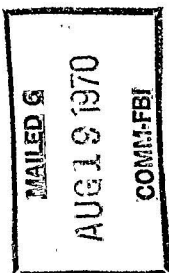
Dear 

Your letter, with enclosures, was received on  
August 18, 1970.

The draft which you enclosed has been reviewed  
and found to be satisfactory, and I am returning it herewith.  
You may consider my signature on this letter as my approval  
of your material.

Sincerely yours,

J. Edgar Hoover



Enclosure

NOTE: By letter 7/20/70 we returned the reference draft with  
our corrections noted thereon. Said corrections have been  
incorporated in this final draft.

ULG:vlp  
wep

Tolson \_\_\_\_\_  
Sullivan \_\_\_\_\_  
Mohr \_\_\_\_\_  
Bishop \_\_\_\_\_  
Brennan, C.D. \_\_\_\_\_  
Callahan \_\_\_\_\_  
Casper \_\_\_\_\_  
Conrad \_\_\_\_\_  
Felt \_\_\_\_\_  
Gale \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tavel \_\_\_\_\_  
Walters \_\_\_\_\_  
Soyars \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holmes \_\_\_\_\_  
Gandy \_\_\_\_\_

59 SEP 1 1970 MAIL ROOM TELETYPE UNIT ☐

b6  
b7C

b6  
b7C



The American Association of Museums'  
**THE OFFICIAL MUSEUM DIRECTORY**

Special Address: Post Office Box 4857 ■ Washington, D.C. 20008

Mr. Tolson	_____
Mr. Sullivan	_____
Mr. Mohr	_____
Mr. Bishop	_____
Mr. Brennan	CD
Mr. Callahan	_____
Mr. Casper	_____
Mr. Conrad	_____
Mr. Felt	_____
Mr. Gale	_____
Mr. Rosen	_____
Mr. Tavel	_____
Mr. Walters	_____
Mr. S . . .	_____
Tele. Room	_____
Miss Holmes	_____
Miss Gandy	_____

Dear Director:

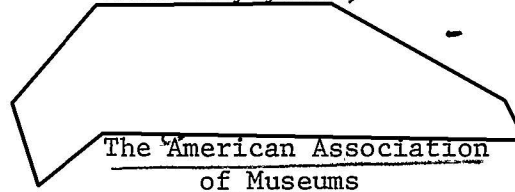
Thank you for your assistance in the compilation of your institution's entry in THE OFFICIAL MUSEUM DIRECTORY for 1971.

Enclosed please find the FINAL draft prepared by the compositor for your approval.

Please follow the instructions on the Editorial Work Sheet carefully and return to us within one week.

A special pre-addressed gray envelope is provided for your convenience. Also enclosed is an order form for you to use should you wish to buy copies of the Directory (if you have not already done so).

Sincerely yours,

  
The American Association  
of Museums

b6  
b7C



JMB/mm

P.S. There is no fee for your listing in THE OFFICIAL MUSEUM DIRECTORY, nor are you obligated to buy copies in order to be included in it. The special discounted price is our way of showing you how much we appreciate your cooperation.

ack let 8/19/70

ULG:wep

ENCLOSURE

ENCLOSURE ATTACHED

EX-110

REC-33

94-58554-6

25 AUG 24 1970

CRIME RESEARCH

PLACE  
STAMP  
HERE

# **THE OFFICIAL MUSEUM DIRECTORY**

**National Register Publishing Co., Inc.**

Subsidiary of CROWELL COLLIER AND MACMILLAN, INC.

**5201 Old Orchard Road  
Skokie, Illinois 60076**

AMERICAN ASSOCIATION OF MUSEUMS

2233 Wisconsin Avenue, N.W.

Washington, D. C. 20007

(202) 338-5300

Mr. Tolson \_\_\_\_\_  
Mr. Sullivan \_\_\_\_\_  
Mr. Mohr \_\_\_\_\_  
Mr. Bishop \_\_\_\_\_  
Mr. Brennan CD \_\_\_\_\_  
Mr. Callahan \_\_\_\_\_  
Mr. Casper \_\_\_\_\_  
Mr. Conrad \_\_\_\_\_  
Mr. Felt \_\_\_\_\_  
Mr. Gale \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tavel \_\_\_\_\_  
Mr. Walters \_\_\_\_\_  
Mr. Soyars \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Miss Holmes \_\_\_\_\_  
Miss Gandy \_\_\_\_\_ b6  
b7C

October 23, 1970

subject organization

Mr. J. Edgar Hoover, Director  
United States Department of Justice-Federal  
Bureau of Investigation  
Department of Justice Bldg.  
9th and Pennsylvania Ave., N.W.  
Washington, D. C. 20535

Dear Mr. Hoover:

A.A.M.

On behalf of the American Association of Museums, I want to extend an invitation to your museum to join the AAM and participate in its program to aid the entire museum profession. Many benefits exist which make membership in the AAM both an honor and a value to your institution:

- 1) Sharing the responsibility of improving museums through information exchange, training programs, technical publications, and support of the museum programs at all levels.

- 2) Museum ACCREDITATION - Participating in a national program to promote the professional standards of museums. The initial application fee for AAM members is \$25; for non-members, \$75. As a member, your institution would receive a direct savings of \$50 on the application for museum accreditation (see enclosed brochure). of subject organization

- 3) AAM GROUP RETIREMENT PROGRAM - Eligibility for your institution to benefit in a group retirement program. Your institution will receive the benefits of group rates on retirement programs for your employees. The program offers your institution the availability of base pension and tax-sheltered annuity plans regardless of the size of your staff.

- 4) THE OFFICIAL MUSEUM DIRECTORY - A direct savings on the purchase of the Directory of U.S. and Canadian museums to be published by the AAM this December. Each AAM institutional member receives a copy of this Directory FREE and may purchase additional copies at special discounts, while the cost to non-AAM museums is \$27.80.

EXP. PROC. 31  
32 OCT 28 1970

REC-54 14-59554-7

EX-112

MCT-55

8 OCT 28 1970

CORRESPONDENCE

NOTED

6 NOV 6 1970

ENCLOSURE

151

NO ACK REC-FORM  
Priced tag  
8/10/80

I hope you will accept this invitation to join the American Association of Museums. Your support will strengthen the museum influence within American society. At the same time, your institution will benefit with the financial advantage of a \$50 savings on the accreditation application and a \$27.80 savings on the Directory. We will be happy to welcome you into our national organization. I hope you will use the application form you'll find in the enclosed brochure entitled, "An Invitation to Membership."

of subject of organization

Sincerely,



b6  
b7C

JMB:cl

**Yes, I would like to join the American Association of Museums!**

## Membership Application and Dues

Please mark the appropriate membership category below. Please make your check payable to: American Association of Museums, and mail today.

### 1. Institutions

Annual Operating Budget	Annual dues
a Below \$50,000	\$ 30 <input type="checkbox"/>
b \$50,000 to below \$100,000	50 <input type="checkbox"/>
c \$100,000 to below \$250,000	100 <input type="checkbox"/>
d \$250,000 to below \$500,000	250 <input type="checkbox"/>
e \$500,000 to below \$750,000	500 <input type="checkbox"/>
f \$750,000 to below \$1 million	750 <input type="checkbox"/>
g \$1 million or more	1,000 <input type="checkbox"/>

2. Libraries (other than museum libraries) \$ 25 ☐

### 3. Museum Trustee Committee

a Contributing Trustee	\$ 50 <input type="checkbox"/>
b Sustaining Trustee	100 <input type="checkbox"/>
c Patron Trustee	1,000 <input type="checkbox"/>

### 4. Individuals and Donors

a Regular	\$ 15 <input type="checkbox"/>
b Associate	25 <input type="checkbox"/>
c Sustaining Donor	100 <input type="checkbox"/>
d Corporate Affiliate	100 <input type="checkbox"/>
e Patron	1,000 <input type="checkbox"/>

Museum affiliation \_\_\_\_\_

5. Foreign (\$15 + \$5 postage and handling) \$ 20 ☐

CONTRIBUTIONS ARE WELCOMED in addition to dues. Many of AAM's important programs are made possible through generous gifts of individuals, foundations, and corporations. *All contributions, and individual dues in excess of \$25, are tax deductible.*

☐ Membership dues \$ \_\_\_\_\_  
☐ Contribution \$ \_\_\_\_\_  
TOTAL \$ \_\_\_\_\_

Mail to: Membership  
American Association of Museums  
2233 Wisconsin Avenue, N.W.  
Washington, D. C. 20007

Name \_\_\_\_\_

Street \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

☐ NEW ☐ RENEWAL ☐ REINSTATEMENT  
☐ Total Amount Enclosed ☐ Please Bill

## We Invite You to Join The American Association of Museums!

The types of institutions which are active members of the American Association of Museums include—

- ☐ Museums of Art
- ☐ Botanical Gardens
- ☐ Children's Museums
- ☐ Museums of Historic Preservation
- ☐ National and State Park Museums
- ☐ Art Galleries
- ☐ Museums of Science and Technology
- ☐ Natural History Museums
- ☐ Museums of Medicine
- ☐ Art Associations
- ☐ Historical Societies—State and Local
- ☐ Historic Houses
- ☐ General Museums
- ☐ Zoos and Aquariums
- ☐ Planetariums
- ☐ Foundations
- ☐ Art Schools & Institutes
- ☐ Archaeology Museums & Archaeological Sites
- ☐ University and College Museums
- ☐ Marine Museums
- ☐ Industrial Museums
- ☐ Neighborhood Museums
- ☐ Ecological Museums

Through special membership categories, we encourage the participation of libraries, foreign individual members, and foreign institutions.

Individual members and donors include professionals in the museum field, educators, museum trustees, foundations, corporations, and citizens concerned with the role of museums in the United States.

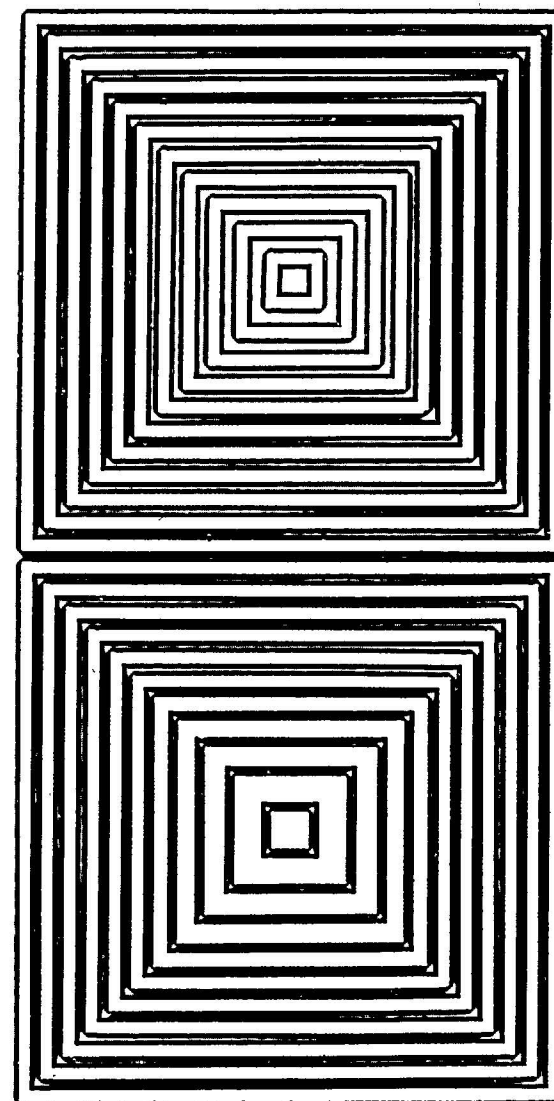
Membership in the American Association of Museums is designed to help you aid museums. Through your support, membership will benefit all museums and the 600 million visits they attract every year.

The American Association of Museums  
welcomes and encourages your support.

**JOIN TODAY!**

**AMERICAN ASSOCIATION  
OF MUSEUMS**

## INVITATION TO MEMBERSHIP





Founded in 1906, the American Association of Museums is the non-profit organization which represents museums on a national level. Its purpose is to promote the goals of museums as cultural, educational, and scientific centers in the United States. Membership consists of interested individuals and institutions, including art, history, and science museums.

Because of the growing awareness that museums are a vital part of human life in America, the role of the Association today is more important than ever. Museums attract 600 million visits per year. Today, more than 7,000 museums exist in the United States. The phenomenal growth of museums during the 1960's and the unprecedented public interest in museums have created new opportunities for these institutions to serve the public. The American Association of Museums helps museums meet cultural and educational demands in America.

Programs of the Association include: Museum Accreditation, museum research, statistical studies, representation of museum needs on a national level, answers to inquiries from governmental agencies, private foundations, Congress, and corporations, coordination for museum activities, and group retirement benefits.

**ACCREDITATION**—This will assist museums in their program to raise professional standards. The accreditation system will also enable the public to identify museums and compare them with accepted standards of operation and performance. An effective accreditation program will be of the utmost value to museums as well as to private and public agencies, state, local, and national legislative bodies, and to the general public.

**RESEARCH**—Research in all areas of museum needs including private and public sources of financial support.

**STATISTICAL REPORTS**—Statistical reports on museum activities and progress in America, including location of resources, conservation, goals, administration, and personnel.

**REPRESENTATION**—National and regional representation of museums.

**MUSEUM COORDINATION**—Coordination of museums on state and regional levels provides the profession with a national network of communication. Special seminars focus attention on technical and administrative aspects of museum programs and the methods in which museums can best serve the cultural and educational needs of the nation.

**GROUP RETIREMENT PROGRAM**—Features:

1. Pension plans for institutions
2. Retirement investment for individuals
3. Tax-sheltered annuity plans for institutions and individuals

## MEMBERS ALSO BENEFIT FROM THE FOLLOWING SERVICES:

**MUSEUM NEWS**—This noted professional journal (published 10 times per year) is sent to all members of the Association. MUSEUM NEWS brings you a broad spectrum of informative and timely articles on museums and the profession . . . news of current exhibitions, museum architecture, grants, competitions, technical supplements, and special events.

**AAM BULLETIN**—A monthly news report to keep members constantly aware of the most current developments affecting the museum profession. The *Bulletin* includes the following:

1. **Washington Report**—Through close contact with the various branches of the federal government, the Association publishes news concerning national affairs of importance to museums. The Report informs the membership of new and proposed legislation and programs developing within federal agencies. As national spokesman for the museum profession, the Association's staff prepares answers to inquiries from federal agencies, Congress, foundations, and national organizations.
2. **Placement Bulletin**—This special feature lists museum job openings and candidates available. Institutions seeking new staff members, or museum professionals seeking new career opportunities are aided through up-to-date bulletin listings.
3. **Classified Listings**—A service enabling AAM members to locate, sell, or exchange objects.

**Publications Program**—The Association provides information to members through the publication of special reports, booklets, and books such as the 1970 *Official Museum Directory of the United States and Canada*.

**Annual Meetings, Regional Conferences, Seminars**—AAM meetings provide opportunities throughout the year to meet, communicate, and exchange ideas with colleagues in the museum world. The AAM Annual Meeting brings together people professionally and intellectually concerned with museums. Other conferences offer program development and dialogue on a regional and local basis. Special seminars focus attention on unique aspects of museum administration. A yearly Seminar for Historical Administrators held in Williamsburg, Va. is sponsored jointly by the AAM, the American Association for State and Local History, Colonial Williamsburg, and The National Trust for Historic Preservation.

**Training Programs**—The Association supports the development of training programs within the museum profession. To aid those seeking educational opportunities in the field, AAM publishes guides to museum training courses in the United States and Canada.

**Travel Programs**—The AAM sponsors charter and other group travel for its members. Individual members benefit from the special rates available under such activities. Trips are scheduled to enable members to attend international events of special importance to the museum profession.

## All Individual Members Receive:

- ☐ Subscription to *MUSEUM NEWS*, and
- ☐ *AAM BULLETIN*, which includes:
  1. Washington Report
  2. Placement Bulletin
  3. Classified Listings
- ☐ Voting Privileges
- ☐ Eligibility to attend Annual Meetings and special seminars
- ☐ Valuable discounts on publications
- ☐ Eligibility for AAM-Group Retirement Program

## Museum Trustee Members Receive:

- ☐ Subscription to *MUSEUM NEWS*, and
- ☐ *AAM BULLETIN*, which includes:
  1. Washington Report
  2. Placement Bulletin
  3. Classified Listings
- ☐ Voting Privileges
- ☐ Eligibility to attend Annual Meetings and special seminars
- ☐ Valuable discounts on publications
- ☐ Eligibility for AAM-Group Retirement Program
- ☐ Museum Trustee newsletters
- ☐ Eligibility to attend special museum trustee meetings

## Institutional Members Receive:

- ☐ Free copy of 1970 *Official Museum Directory of the United States and Canada*
  - ☐ Subscription to *MUSEUM NEWS*\*, and
  - ☐ *AAM BULLETIN*\*, which includes:
    1. Washington Report
    2. Placement Bulletin
    3. Classified Listings
  - ☐ Voting Privileges
  - ☐ Eligibility to be represented at Annual Meetings
  - ☐ Valuable discounts on publications
  - ☐ Eligibility for AAM-Group Retirement Program
- \*one extra copy of each per additional \$100 of membership dues.

### The larger membership categories represent more generous support of the Association.

The American Association of Museums derives most of its income from membership dues. If the Association's programs are to meet the needs of museums in America, and if the cultural, educational, and scientific heritage of this country is to be preserved, museums must obtain support commensurate with the benefits they provide.

Kyran M. McGrath, Director  
**AMERICAN ASSOCIATION OF MUSEUMS**  
2233 Wisconsin Avenue, N.W.  
Washington, D. C. 20007  
(202) 338-5300

94-59554-7  
[ENCLOSURE]

**PUBLICATION ORDER FORM**  
**MUSEUM ACCREDITATION: A REPORT TO THE PROFESSION**

This will be sent free to every museum applying for AAM Accreditation.

Name \_\_\_\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Number \_\_\_\_\_ @ ☐ \$5.75 (members) + \$.25 postage per copy = \$ \_\_\_\_\_ total  
 Number \_\_\_\_\_ @ ☐ \$9.75 (non-members) + \$.25 postage per copy = \$ \_\_\_\_\_ total

This volume contains the results of two years' study and research on the philosophy of museum accreditation. It contains 1) the history of the program, 2) the procedures of accreditation, 3) the on-site Visiting Committee instructions and 4) checklists. *This volume will be sent free to every museum applying for AAM Accreditation.* All orders must be pre-paid by check or money order payable to the American Association of Museums and sent to ACCREDITATION, AAM, 2233 Wisconsin Ave., N.W., Washington, D. C. 20007.

**MEMBERSHIP APPLICATION & DUES**

Please mark the appropriate membership category below.  
 Detach and mail this application. Make check payable to:  
 American Association of Museums.

- |   |                                |
|---|--------------------------------|
| <b>1. Institutions</b>                            | <b>Dues</b>                    |
| Annual Operating Budget                           |                                |
| a Below \$50,000                                  | \$ 30 <input type="checkbox"/> |
| b \$50,000 to below \$100,000                     | 50 <input type="checkbox"/>    |
| c \$100,000 to below \$250,000                    | 100 <input type="checkbox"/>   |
| d \$250,000 to below \$500,000                    | 250 <input type="checkbox"/>   |
| e \$500,000 to below \$750,000                    | 500 <input type="checkbox"/>   |
| f \$750,000 to below \$1 million                  | 750 <input type="checkbox"/>   |
| g \$1 million or more                             | 1,000 <input type="checkbox"/> |
| <b>2. Libraries (other than museum libraries)</b> | \$ 25 <input type="checkbox"/> |
| <b>3. Museum Trustee Committee</b>                |                                |
| Contributing Trustee                              | \$ 50 <input type="checkbox"/> |
| Sustaining Trustee                                | 100 <input type="checkbox"/>   |
| Patron Trustee                                    | 1,000 <input type="checkbox"/> |
| <b>4. Individuals and Donors</b>                  |                                |
| a Regular   | \$ 15 <input type="checkbox"/> |
| b Associate                                       | 25 <input type="checkbox"/>    |
| c Sustaining Donor                                | 100 <input type="checkbox"/>   |

d Corporate Affiliate 100  
 e Patron 1,000

Museum affiliation (if any) \_\_\_\_\_

5. Foreign (\$15+\$5 postage and handling) \$20

CONTRIBUTIONS ARE WELCOMED in addition to dues.  
 Many of AAM's important programs are made possible through  
 generous gifts of individuals, foundations and corporations. All  
 contributions and dues in excess of \$25 are tax deductible.

I am including a contribution in the amount of \$ \_\_\_\_\_

Mail to: Membership Director  
 American Association of Museums  
 2233 Wisconsin Avenue, N.W.  
 Washington, D. C. 20007

Application for one year membership.

Name \_\_\_\_\_

Street \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

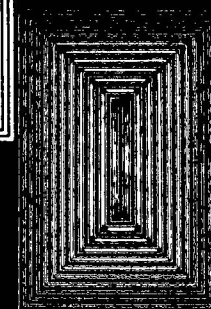
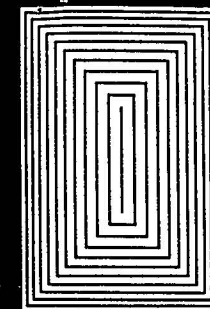
☐ NEW ☐ RENEWAL ☐ REINSTATEMENT  
☐ Total Amount Enclosed. ☐ Please Bill.



**AMERICAN ASSOCIATION OF MUSEUMS**  
 2233 WISCONSIN AVENUE, N.W.  
 WASHINGTON, D. C. 20007

U.S. POSTAGE  
 PAID  
 Permit No. 6506  
 Washington, D.C.

FIRST CLASS



AMERICAN ASSOCIATION OF MUSEUMS  
 2233 WISCONSIN AVENUE, N.W.  
 WASHINGTON, D. C. 20007

# Museum Accreditation

## Reasons for Accreditation

Museums in the United States have until 1970 been governed according to widely varying standards. While recognizing that uniformity of operation is neither possible nor desirable, there is nevertheless a compelling need for the formulation by the AAM of specifically defined guidelines and attainable professional standards to which a museum should conform. Acceptance by the AAM of accreditation and the development of the machinery necessary to implement it are of first importance.

Evaluation is the prerequisite for accreditation and is a process that will encourage improvement in the quality of all museums. It will be helpful in creating a climate of aspiration so that a museum not yet prepared for accreditation or one that fails in its first effort in this direction can work toward professional standards of quality and performance which must be met to assure eventual accreditation.

1. Accreditation will help to develop public confidence by certifying in a visible manner that in the opinion of the AAM professional standards have been met.
2. Accreditation will significantly strengthen professional respect and cooperation between museums.
3. Accreditation will further promote institutional self-confidence and engender professional pride of accomplishment on the part of the staff and the policy-making body.
4. Accreditation will be important in guiding private and governmental agencies which need expert opinion as a basis for qualitative judgment in connection with contributions, grants, and contracts.

The American Association of Museums at its General Business Meeting, May 26, 1969, in San Francisco, approved the following resolution:

"Resolved, that the Council of the American Association of Museums reconfirms the desirability of a system of accreditation of museums, accepts the report of the Accreditation Committee appointed by President Parkhurst at the 63rd Annual Meeting and recommends that the membership:

- 1) adopt the principles of that report,
- 2) authorize the Committee to continue in session in order to define the methods to be followed, and
- 3) authorize the Council to implement the resulting action of the Committee."

The procedures for implementing museum accreditation were completed May 1, 1970, and the process of applying its accepted professional standards began on that date.

The AAM has established suitable professional criteria of museum operations to assist museums, as well as Congress, governmental agencies, and private foundations to identify those museums which indeed meet accepted professional standards of cultural and educational service to the public.

Momentum for museum accreditation was accelerated by the message in *America's Museums: The Belmont Report*, "It is urgent that the American Association of Museums and its member institutions develop and agree upon acceptable criteria and methods of accrediting museums." (As reported by the Federal Council on the Arts and Humanities to President Johnson, November 25, 1968.)

Demands for equal tax and funding treatment for museums are essential to enable them to compete effectively with universities, colleges, libraries, hospitals, etc. for governmental and private support. Congressman John Brademas (D., Ind.), Chairman, Select Education Subcommittee, House Committee on Education and Labor, said in his address to the annual meeting of the AAM on May 28, 1969, "... the museum community should develop standards of accreditation against which the excellence of individual museums can be measured. Federal support should not be provided to museums which have not reached a level of quality accepted in the museum field. I therefore congratulate you of the American Association of Museums on the adoption this week of a resolution approving the principle of accreditation."

The success of accreditation and the future success of museums in America depend on the support and participation the Museum Accreditation Program receives from all museums in the United States.

## Basic Definition

Since the AAM can accredit only museums, the accreditation system is based on a fundamental definition of a museum. Only institutions which meet the elements of the definition will be considered for accreditation, and

94-59554-7

ENCLOSURE



museums should give careful study to the definition and its application to themselves before applying. The official definition follows:

For the purposes of the accreditation program of the AAM a museum is defined as an organized and permanent non-profit institution, essentially educational or aesthetic in purpose, with professional staff, which owns and utilizes tangible objects, cares for them, and exhibits them to the public on some regular schedule.

For further clarification, the key words used in the definition are further defined as follows:

1. **organized institution:** a duly constituted body with expressed responsibilities.
2. **permanent:** The institution is expected to continue in perpetuity.
3. **professional staff:** at least one paid employee who commands an appropriate body of special knowledge and the ability to reach museological decisions consonant with the experience of his peers and who also has access to and acquaintance with the literature of the field.
4. **tangible objects:** things animate and inanimate.
5. **care:** the keeping of adequate records pertaining to the provenance, identification, and location of a museum's holdings and the application of current professionally accepted methods to their security and to the minimizing of damage and deterioration.
6. **schedule:** regular and predictable hours which constitute substantially more than a token opening, so that access is reasonably convenient to the public.

In order to be accredited, a museum which is part of a larger institution (such as a university or a historical society) must be distinct enough to be separately identified, and must itself adequately fulfill the definition of a museum stated above. When accreditation is granted in such cases, it will apply only to the museum concerned, and not of course, to non-museum activities of the parent organization in fields in which the AAM is not competent. It is not the intention of the AAM to suggest changes in the relationship between such a museum and its parent organization, but only to determine whether the applicant organization is a museum as the AAM defines the word, and therefore, whether it is appropriate for accreditation by the AAM.

When in the view of the Accreditation Commission a satellite operation would stand alone as a separate museum and seeks accredited status, the Accreditation Commission may ask that it apply separately.

#### Administration

The Accreditation Commission, the ultimate authority, is made up of a Chairman and six Commissioners appointed by the president of the AAM with the corroborative approval of the AAM Council. The Commission is served by a permanent full-time Accreditation Secretary at the AAM headquarters who handles all routine administrative duties and who provides liaison with members of the Commission and with the Visiting Committees and to whom one should direct all inquiries.

#### Application

A museum desiring accreditation should first make formal application on the official form provided by the AAM (page three of this brochure). Upon receipt of the application and appropriate fee, the AAM will supply three copies of the questionnaire and the publication, *Museum*

*Accreditation: A Report to the Profession*, to the applicant museum. The questionnaire is an outline for a searching self-examination by the applicant museum of its own resources, purposes, plans, and performance. *Museum Accreditation* is a volume describing the program in detail, from the background and history to the procedures of application. The original and first copy of the completed questionnaire shall be returned to the AAM with an additional non-refundable fee of \$75 (to help defray administrative costs). This fee is \$75 for AAM members and non-member museums. The questionnaire will then be transmitted to the Accreditation Commission for initial study.

#### Visiting Committee

The next step is an on-site evaluation of the applicant museum by a Visiting Committee. Visiting Committee members are chosen with the advice of state and regional conference representatives. It is expected that the Visiting Committee will have every facility for its inspection. Each Committee will consist of no less than two and no more than seven members from the same region but outside the same state as the institution being inspected. The expense of the visit must be borne by the applicant museum. The Visiting Committee will ascertain the presence of accepted standards as it proceeds with its evaluation of the applicant museum. First and foremost a museum must meet the definition of a museum. Beyond this, however, there are objective points of reference against which the quality and performance of the applicant museum shall be measured.

#### Visiting Committee Report

Upon completion of its inspection the Visiting Committee will jointly review its findings and will submit a written report to the Accreditation Commission. The Visiting Committee will recommend eligibility for accreditation on a subjective basis after giving careful consideration to the questionnaire and to its first-hand experience with the applicant museum.

#### Evaluation by the Accreditation Commission

The Accreditation Commission will review the questionnaire submitted by the applicant museum and will consider the report of the Visiting Committee. The contents of these two documents when weighed together constitute the basis on which accreditation will be granted or withheld.

#### Final Action

The Commission's final action may be either rejection of the application or accreditation of the applicant museum. The Chairman of the Commission will, in duplicate letters, notify the chairman of the board and the director of the applicant museum of the Commission's action. Copies of the Visiting Committee report will also be forwarded to the applicant.

Accredited museums will receive a formal Certificate of Accreditation. Suitable publicity may then be instituted by the AAM and the museum.

Should a museum's application be rejected, no general announcement will be made by the AAM.

Re-accreditation of accredited museums will follow at intervals to be determined by the Accreditation Commission.

#### Continuing Review

The criteria and procedures of the accrediting system are under continuing review and perfection by the Commission.

## MUSEUM ACCREDITATION Official Application Form

Accreditation  
American Association of Museums  
2233 Wisconsin Avenue, N.W.  
Washington, D. C. 20007

#### FOR OFFICE USE ONLY

Date Rec'd \_\_\_\_\_

Amount Rec'd \$ \_\_\_\_\_

Rec'd by—initials \_\_\_\_\_

☐ AAM member

☐ Non-member

NAME OF APPLICANT MUSEUM \_\_\_\_\_

STREET ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_

STATE \_\_\_\_\_

ZIP CODE \_\_\_\_\_

AREA CODE + TELEPHONE NUMBER \_\_\_\_\_

NAME AND TITLE OF DIRECTOR OR CHIEF EXECUTIVE OFFICER \_\_\_\_\_

NAME AND TITLE OF CHAIRMAN OF BOARD OR EQUIVALENT OFFICER \_\_\_\_\_

PERSON TO WHOM CORRESPONDENCE CONCERNING APPLICATION SHOULD BE DIRECTED \_\_\_\_\_

#### TYPE OF MUSEUM

☐ Art

☐ Aquarium

☐ Botanical Garden

☐ Children's

☐ General

☐ Historic House

☐ History

☐ Natural History

☐ Planetarium

☐ Science

☐ Zoo

☐ Other \_\_\_\_\_

#### TYPE OF PRIMARY SUPPORT

☐ Private

☐ Municipal (Tax)

☐ State or Regional

☐ Combination

☐ Other \_\_\_\_\_

Approximate Annual Operating Expenditure \$ \_\_\_\_\_

Attach list of trustees or members of governing body with mailing addresses. Include titles of officers.

Have you examined the basic definition of a museum for accreditation to the AAM? YES ☐ NO ☐

Do you believe that your institution fulfills this basic definition? YES ☐ NO ☐

The signatures of the director (or chief executive officer) and of the chairman of the board (or chief officer of the governing body) should be appended. By signing, the chairman of the board (or chief officer of the governing body) certifies that that body (if any) has formally considered and approved the submission of this application and has directed the museum staff to cooperate fully in carrying out the required procedures of the AAM.

SIGNATURE OF DIRECTOR/CHIEF EXECUTIVE \_\_\_\_\_

SIGNATURE OF BOARD CHAIRMAN \_\_\_\_\_

NAME (typed) \_\_\_\_\_

NAME (typed) \_\_\_\_\_

TITLE \_\_\_\_\_

TITLE \_\_\_\_\_

DATE \_\_\_\_\_

DATE \_\_\_\_\_

A non-refundable fee of \$25 for members (\$75 for non-members) of the American Association of Museums should accompany this application. Checks should be made out to: AMERICAN ASSOCIATION OF MUSEUMS.

Application for accreditation, accompanied by initial fee, constitutes agreement by the applicant museum to consent to and abide by the decision(s) of the American Association of Museums, arrived at through the agencies of its Accreditation Commission and operative agencies.

June 14, 1972

*fr*

[Redacted]  
The Official Museum Directory  
National Register Publishing  
Company, Inc.  
5201 Old Orchard Road  
Skokie, Illinois 60076

Dear [Redacted]

The Editorial Work Sheet and Research Questionnaire you furnished have been received. The Work Sheet is being returned with appropriate changes noted thereon for your use in updating the 1973 issue of your Directory. No effort has been made to complete the Questionnaire inasmuch as the material therein is not pertinent to FBI operations.

Sincerely yours,

L. Patrick Gray III

L. Patrick Gray, III  
Acting Director

MAILED 20

JUN 14 1972

FBI

Enclosure

NOTE: The American Association of Museums previously furnished us a similar questionnaire for an earlier edition of this Directory; since most of it was not relevant to Bureau operations, we merely furnished data on FBI tours. It is felt that in current instance we should also make no effort to fill out the detailed questionnaire. ~~See above addressed envelope being used in reply.~~

MAIL ROOM ☐ TELETYPE UNIT ☐

JVA:djm (6)

Felt \_\_\_\_\_  
Mohr \_\_\_\_\_  
Rosen \_\_\_\_\_  
Bates \_\_\_\_\_  
Bishop \_\_\_\_\_  
Callahan \_\_\_\_\_  
Campbell \_\_\_\_\_  
Casper \_\_\_\_\_  
Cleveland \_\_\_\_\_  
Conrad \_\_\_\_\_  
Dalbey \_\_\_\_\_  
Marshall \_\_\_\_\_  
Miller, E.S. \_\_\_\_\_  
Ponder \_\_\_\_\_  
Soyars \_\_\_\_\_  
Walters \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Mr. Kinley \_\_\_\_\_  
Mr. Armstrong \_\_\_\_\_  
Ms. Herwig \_\_\_\_\_  
Mrs. Neenan \_\_\_\_\_



# THE OFFICIAL MUSEUM DIRECTORY

Published by The American Association of Museums  
and National Register Publishing Co., Inc.  
(Subsidiary of Crowell Collier and Macmillan, Inc.)

Below is a copy of your listing as it appeared in the 1971 issue of THE OFFICIAL MUSEUM DIRECTORY. To bring your listing up-to-date for the 1973 issue, please do the following . . .

1. Read the listing carefully for errors in content and spelling and type the necessary corrections in the right-hand column below.
2. Fill in any additional information.
3. Fill out the enclosed questionnaire.
4. Indicate either approval or need for corrections and sign in the space provided on the lower right hand side . . . then return this sheet in the enclosed envelope. Thank you for your cooperation.

Please do not write in this space

Please indicate corrections and/or additions below

## FINAL NOTICE PLEASE REVISE

888. UNITED STATES DEPARTMENT OF JUSTICE. Federal Bureau of Investigation, Department of Justice Building, Ninth and Pennsylvania Avenue, N.W., Washington, D.C. 20535.

Dir.: J. Edgar Hoover. Founded 1908. Governing authority: federal.

*Exhibition Area:* displays concerning most famous criminal and espionage cases of the Bureau and cooperative services provided law enforcement by the FBI.

*Activities:* conducted tours; firearms demonstrations by FBI experts; viewing and explanation of work performed in FBI Laboratory.

Mon.-Fri., 9:15-4:15; no charge. Closed national holidays.

Acting Director, L. Patrick Gray, III.

Groups of 15 or more require prior appointment.

ack: Ltr. Re 12/7/72 Bureau, DE. [unclear]

ENCLOSURE

6-14-72 JVB: [unclear] 4-554

COPY FOR DE-FILES of Jira  
ORIG. RETURNED TO SENDER

The American Association of Museums'

THE 1973 OFFICIAL MUSEUM DIRECTORY

National Register Publishing Co., Inc. / 5201 Old Orchard Road, Skokie, Illinois 60076 / (312) 966-8500 and 583-1333

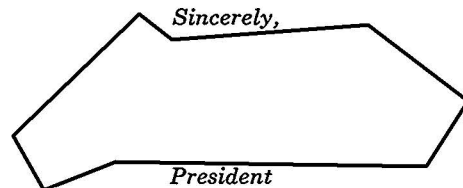
Many of the listings in the 1971 Official Museum Directory need updating. Because the need for an accurate and comprehensive Directory is so great within the entire museum profession, the American Association of Museums, with the cooperation of the National Register Publishing Company of Crowell Collier and Macmillan, Inc. is going to publish The 1973 Official Museum Directory of the United States and Canada, which will be ready for distribution January, 1973.

This is your copy of The 1973 Official Museum Directory Research Questionnaire. We plan to include additional

public information about your museum, to the extent that you approve. The accuracy of your museum's entry in the 1973 Directory depends upon the care with which you complete this questionnaire. Since the new issue will be typeset via computer, it is very important that you fill out this questionnaire whether your museum already has a listing in the directory or not.

In other words, to avoid mistakes in your listing, please fill out this form in addition to updating your existing listing as shown on the Editorial Work Sheet. Thank you very much.

Sincerely,



President

b6  
b7C

## \*A GENERAL

- ☐ Accredited by A.A.M.  
☐ Member of A.A.M.  
☐ Non-Member  
☐ Applying for Membership  
(Application & check included)

Name of Institution (1) \_\_\_\_\_, /

Attention Mr./Ms. (2) \_\_\_\_\_

Street Address (3) \_\_\_\_\_

City (4) \_\_\_\_\_, State (5) \_\_\_\_\_ Zip Code (6) \_\_\_\_\_

Telephone (include area code) (7) \_\_\_\_\_

Has your institution been known previously under another name? YES \_\_\_\_\_ NO \_\_\_\_\_

If so, please list (8) ( \_\_\_\_\_ )

Year museum/institution was founded (9) \_\_\_\_\_

Please enclose any descriptive material on your museum.

## \*B PERSONNEL

Please provide the names and titles of your institution's administrative staff:

Title	Name
(1) Director	(2) _____
Deputy Director	_____
Assistant Director	_____
Business Officer	_____
Accountant	_____
Chief Curator	_____
Curator ( )	_____
Curator ( )	_____
Curator ( )	_____
Curator ( )	_____
Curator ( )	_____

(1) Registrar	(2) _____
Secretary	_____
Librarian	_____
Membership Director	_____
Public Relations Dir.	_____
Fund Raising Dir.	_____
Publications Dir.	_____
Other	_____
	_____
	_____
	_____
	_____
	_____
	_____

**\*C GOVERNING AUTHORITY**

Which of the following best describes your museum's governing authority?  
(i.e. The agency or organization which ultimately owns assets, including collections and installations, but not necessarily buildings and grounds.)

- |  |   |
|--|---|
| (1) ( ) Municipal Government                                   | ( ) Non-profit organization or corporation, other than above, administered in the public interest   |
| ( ) County Government  | ( ) Company, business, or corporation organized for profit  |
| ( ) State Government   | ( ) Individual operation (a single person or partnership owns the operation, is responsible for it, and receives any revenues which may accrue to it) |
| ( ) Federal Government   | ( ) Other (Please specify) _____  |
| ( ) Public School District                                     | _____   |
| ( ) College or University                                      |   |
| ( ) Society  |   |
| ( ) Church or denominational group, or affiliated organization |   |

Is your institution a branch of a parent institution? YES \_\_\_\_\_ No \_\_\_\_\_

If so, please list below:

Name of Parent Institution (2) \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_, State \_\_\_\_\_ Zip Code \_\_\_\_\_

Telephone (include area code) (3) \_\_\_\_\_

Does your museum administer or maintain branch/subsidiary museums? YES \_\_\_\_\_ NO \_\_\_\_\_

If so, please list:

(4) _____	_____
Name	City/State
(4) _____	_____
Name	City/State

Is your Museum incorporated under State law? YES \_\_\_\_\_ NO \_\_\_\_\_

If "yes," is your museum (5) ( ) NON PROFIT or (6) ( ) PROFIT?

Is your Museum tax-exempt by I.R.S.? YES \_\_\_\_\_ NO \_\_\_\_\_

If "yes," under section: (7) ( ) #501 (c) (3)

(8) ( ) #170 (b) (1) (A) (public charitable institution — not a private foundation)

( ) Other (9) \_\_\_\_\_

8-15565-116  
ENCLOSURE

**\*D MUSEUM CATEGORY**

Is the principal function of your institution to operate a: \_\_\_\_\_ Association \_\_\_\_\_ Council \_\_\_\_\_ Commission

\_\_\_\_\_ Foundation \_\_\_\_\_ Museum \_\_\_\_\_ Society.



## (2) Please check the listing category or categories which best describe your museum.

(Indicate what percentage of your museums total field of interest each category comprises.)

- |  |   |                                     |
|--|---|-------------------------------------|
| 0100 Art .....%  | ( ) 5000 Park Museum, Visitor Center .....%             | 6000 Specialized .....%             |
| ( ) 0100 Art Association                                     | 5500 Science .....%                                     | ( ) 6002 Agriculture Museum         |
| ( ) 0111 Art Council   | ( ) 5505 Science Academy                                | ( ) 6006 Antiques Museum            |
| ( ) 0112 Art Commission                                      | ( ) 5506 Science Association                            | ( ) 6008 Architecture Museum        |
| ( ) 0113 Art Foundation                                      | ( ) 5507 Science Institute                              | ( ) 6010 Audio-Visual, Film Museum  |
| ( ) 0114 Art Institute                                       | ( ) 5508 Science Foundation                             | ( ) 6012 Circus Museum              |
| ( ) 0120 Art Assoc. Gallery                                  | ( ) 5510 Aeronautics, Space Museum                      | ( ) 6014 Comedy Museum              |
| ( ) 0130 Art Museum  | ( ) 5515 Anthropology, Ethnology, Indian Museum         | ( ) 6016 Communications Museum      |
| ( ) 0131 Art Gallery   | ( ) 5520 Aquarium, Marine Museum, and Oceanarium        | ( ) 6018 Costume Museum             |
| ( ) 0140 Arts & Crafts Museum                                | ( ) 5525 Arboretum                                      | ( ) 6020 Crime Museum               |
| ( ) 0150 China, Glass, Silver Museum                         | ( ) 5530 Archaeology Museum                             | ( ) 6022 Electricity Museum         |
| ( ) 0160 Civic Art, Cultural Center                          | ( ) 5531 Archaeological Site                            | ( ) 6024 Fire-Fighting Museum       |
| ( ) 0170 Decorative Art Museum                               | ( ) 5535 Aviary, Ornithology Museum                     | ( ) 6026 Forestry Museum            |
| ( ) 0180 Folk Art Museum                                     | ( ) 5540 Botanical Garden                               | ( ) 6028 Furniture Museum           |
| ( ) 0190 Textile Museum                                      | ( ) 5541 Aquatic Garden                                 | ( ) 6030 Gun Museum                 |
| ( ) 0500 Childrens/Jr. Museum .....%                         | ( ) 5542 Conservatory                                   | ( ) 6032 Hobby Museum               |
| ( ) 1000 College & Univ. Museum .....%                       | ( ) 5543 Horticultural Society                          | ( ) 6034 Horological Museum         |
| ( ) 1500 Company Museum .....%                               | ( ) 5545 Entomology Museum                              | ( ) 6036 Industrial Museum          |
| ( ) 2000 Exhibit Area .....%                                 | ( ) 5546 Insect Collection                              | ( ) 6038 Lapidary Arts Museum       |
| ( ) 2500 General Museum .....%                               | ( ) 5550 Geology Museum                                 | ( ) 6040 Logging & Lumber Museum    |
| 3000 History .....%  | ( ) 5551 Mineralogy Museum                              | ( ) 6044 Mapparium                  |
| ( ) 3010 Historic Agency                                     | ( ) 5552 Paleontology Museum                            | ( ) 6046 Mining Museum              |
| ( ) 3011 Historic Council                                    | ( ) 5555 Herbarium                                      | ( ) 6048 Money, Numismatics Museum  |
| ( ) 3012 Historic Commission                                 | ( ) 5560 Herpetology Museum                             | ( ) 6050 Musical Instruments Museum |
| ( ) 3013 Historic Foundation                                 | ( ) 5565 Medical, Dental, Health Museum                 | ( ) 6052 Philatelic Museum          |
| ( ) 3014 Historic Research Institute                         | ( ) 5566 Pharmacology Museum                            | ( ) 6054 Religious Museum           |
| ( ) 3020 Historic House                                      | ( ) 5567 Apothecary Museum                              | ( ) 6056 Scouting Museum            |
| ( ) 3021 Historic Building                                   | ( ) 5568 Psychiatry Museum                              | ( ) 6058 Sports Museum              |
| ( ) 3030 Historic Site                                       | ( ) 5570 Natural History Museum                         | ( ) 6059 Technology Museum          |
| ( ) 3040 Historical & Preserv. Society                       | ( ) 5571 Natural Science Museum                         | ( ) 6060 Theater Museum             |
| ( ) 3050 Historical Society Museum                           | ( ) 5575 Planetarium, Observatory, and Astronomy Museum | ( ) 6062 Toy and Doll Museum        |
| ( ) 3060 History Museum                                      | ( ) 5580 Science Museum                                 | ( ) 6064 Transportation Museum      |
| ( ) 3070 Maritime, Naval Museum                              | ( ) 5585 Wildlife Refuge, and Bird Sanctuary            | ( ) 6066 Typography Museum          |
| ( ) 3071 Historic Ship                                       | ( ) 5590 Zoology Museum                                 | ( ) 6068 Village Museum             |
| ( ) 3080 Military Museum                                     | ( ) 5595 Zoo, adult                                     | ( ) 6070 Wax Museum                 |
| ( ) 3090 Preservation Project                                | ( ) 5596 Zoo, childrens                                 | ( ) 6072 Whaling Museum             |
| ( ) 3500 Library With Collections Other Than Books .....%    |   | ( ) 6074 Woodcarving Museum         |
| ( ) 4000 National/State Agency, Council or Commission .....% |   |                                     |
| ( ) 4500 Nature Center .....%                                |   |                                     |

If your museum description does not fall in any of the above categories please give a brief description

Is your institution housed in a building of historical value? YES \_\_\_\_\_ NO \_\_\_\_\_

Supply a brief description (3) \_\_\_\_\_

Is your institution located on a historical site? YES \_\_\_\_\_ NO \_\_\_\_\_

Supply a brief description (4) \_\_\_\_\_

**\*E COLLECTIONS**

Describe the collections maintained by your museum.

(1) \_\_\_\_\_

Does your institution maintain a historical (2) ( ) house (3) ( ) building

Year of Construction

Name

Year of Construction

Name

**\*F RESEARCH FIELDS**

Please indicate fields in which your museum does research.

(1) \_\_\_\_\_

**\*G FACILITIES**

Check one or more facilities which your institution maintains:

(1) ( ) Botanical Garden

( ) Library

( ) Classrooms

( ) Zoological Park

( ) Reading room

( ) Sales Shop

( ) Nature/Conservation Center

( ) Exhibit space apart from principal museum plant

( ) Cafeteria/Restaurant — capacity \_\_\_\_\_

( ) Aquarium

( ) Auditorium — capacity \_\_\_\_\_

( ) Field Research Station

( ) Theater

( ) Separate Laboratory Operation

( ) Planetarium

If your museum maintains a library or other collection of printed material, please answer the following questions:

Approximately how many volumes do you have? (2) \_\_\_\_\_

What is the nature of the material? (3) \_\_\_\_\_

Are these volumes available for inter-library loan? YES (4) \_\_\_\_\_ NO \_\_\_\_\_

Under what circumstances may the volumes in your collection be used for research or other purposes by the public or other institutions?

(5) \_\_\_\_\_

If your museum maintains a store or shop on the premises, please list the primary items stocked:

(6) \_\_\_\_\_

**\*H ACTIVITIES**

- (1) In the list below, please check the activities and/or programs which are offered by your museum:
- |  |   |  |
|--|---|--|
| <input type="checkbox"/> guided tours    | <input type="checkbox"/> TV programs  | <input type="checkbox"/> training programs for professional museum workers (not staff members) |
| <input type="checkbox"/> lectures        | <input type="checkbox"/> radio programs   | <input type="checkbox"/> inter-museum loan exhibitions   |
| <input type="checkbox"/> films           | <input type="checkbox"/> formally organized education programs for children   | <input type="checkbox"/> permanent exhibitions   |
| <input type="checkbox"/> gallery talks   | <input type="checkbox"/> formally organized education programs for adults   | <input type="checkbox"/> temporary exhibitions of your own collections                         |
| <input type="checkbox"/> concerts        | <input type="checkbox"/> docent program or council  | <input type="checkbox"/> traveling exhibitions   |
| <input type="checkbox"/> dance recitals  | <input type="checkbox"/> formally organized education programs for undergraduate college students affiliated with (college) _____ | <input type="checkbox"/> manuscript collections  |
| <input type="checkbox"/> arts festivals  |   | <input type="checkbox"/> mobile vans   |
| <input type="checkbox"/> drama           |   | <input type="checkbox"/> school loan service   |
| <input type="checkbox"/> library         |   |  |
| <input type="checkbox"/> reading room    | <input type="checkbox"/> formally organized education programs for graduate students affiliated with (college) _____              |  |
| <input type="checkbox"/> study clubs     |   |  |
| <input type="checkbox"/> hobby workshops |   |  |
| <input type="checkbox"/> rental Gallery  |   |  |

(2) Please list any unusual or innovative programs your museum sponsors (e.g., galleries for the blind, classes for the talented, ghetto programs):

\_\_\_\_\_

**\*I PUBLICATIONS**

Does your museum issue its own publications? YES \_\_\_\_\_ NO \_\_\_\_\_

If so, please list them below:

TYPE (book, mag., etc.)	TITLE	FREQUENCY
(1) _____	_____	_____
_____	_____	_____

**\*J HOURS AND ADMISSION PRICES**

Please show the hours, days, and holidays you are open to the public, and the admission charged.

HOURS OF OPERATION:

(1) Mon. thru Fri. \_\_\_\_\_ to \_\_\_\_\_ Sat. \_\_\_\_\_ to \_\_\_\_\_  
Sun. & Holidays \_\_\_\_\_ to \_\_\_\_\_ Other \_\_\_\_\_ to \_\_\_\_\_

ADMISSION CHARGED:	Adult	Child	Student	Tour	Special Event
					(Please Specify)
(2) Mon. thru Fri.	\$ _____	_____	_____	_____	_____
Saturday	\$ _____	_____	_____	_____	_____
Sun. and Holiday	\$ _____	_____	_____	_____	_____

(3) Please list specifically any days (including holidays, months, or seasons) which your institution is closed:

\_\_\_\_\_

**\*K MEMBERSHIP**

Please list the various categories of membership (individual, institutional, contributing, sustaining, life-time, or as appropriate) offered by your institution and indicate the dues for each:

CATEGORY	DUES	CATEGORY	DUES
(1) _____	_____	_____	_____
_____	_____	_____	_____

Please fill in your name, title and signature as the authorized officer completing this questionnaire:

NAME (Please print) \_\_\_\_\_

TITLE \_\_\_\_\_

SIGNATURE \_\_\_\_\_

Thank you very much for your time and cooperation.

# IMPORTANT SUPPLEMENTARY INFORMATION

5

Name of Institution \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_

1) Please list the geographical location of museum:

( ) Urban (over 25,000 pop.)

( ) suburban

( ) rural

( ) other

2) Please list the number of paid staff:

\_\_\_\_\_ full time \_\_\_\_\_ part time \_\_\_\_\_ volunteers

Volunteers functions: \_\_\_\_\_

3) Please list the names and titles of your Governing Body's officers, e.g., the Chairman, President, Secretary, Treasurer of the Board of Trustees.

Name

Title

_____	_____
_____	_____
_____	_____

attach an extra sheet if needed.

4) Please fill in the following year dates:

Year museum/institution was founded \_\_\_\_\_

Year initial building was occupied \_\_\_\_\_

Year museum first opened to public \_\_\_\_\_

Year latest building was occupied \_\_\_\_\_

5) Does your museum publish a list of its publications? Yes \_\_\_\_\_ No \_\_\_\_\_  
If yes please attach list.

6) Estimate your total attendance for 1970 \_\_\_\_\_ and 1971 \_\_\_\_\_

Percentage of 1971 attendance:

elementary (11-12 yrs.) \_\_\_\_\_%

adult (24-45 yrs.) \_\_\_\_\_%

secondary (13-17 yrs.) \_\_\_\_\_%

adult (over 45 yrs.) \_\_\_\_\_%

college (18-24 yrs.) \_\_\_\_\_%

*If your museum is already a member of the American Association of Museums please disregard this message. But in the event your museum is not a member please*

*take this opportunity to join the AAM and lend the strength of your institution to the museum profession's national organization.*

*Sincerely,  
James M. Brown, III  
President*

*Yes, I would like to join the American Association of Museums!*

## Membership Application and Dues

Please mark the appropriate membership category below. Please make your check payable to: American Association of Museums, and mail today.

Mail to: Membership  
American Association of Museums  
c/o National Register Publishing Co.  
5201 Old Orchard Road  
Skokie, Ill. 60076

Name \_\_\_\_\_

Street \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

☐ NEW ☐ RENEWAL ☐ REINSTATEMENT  
☐ Total Amount Enclosed ☐ Please Bill

**Annual Dues Are Payable  
According To The Museum's  
Annual Operating Budget.**

ANNUAL OPERATING BUDGET	DUES
<input type="checkbox"/> Without full-time staff	\$ 30
<input type="checkbox"/> Below \$100,000	\$ 50
<input type="checkbox"/> \$100,000 to below \$250,000	\$ 100
<input type="checkbox"/> \$250,000 to below \$500,000	\$ 250
<input type="checkbox"/> \$500,000 to below \$750,000	\$ 500
<input type="checkbox"/> \$750,000 to below \$1 million	\$ 750
<input type="checkbox"/> \$1 million to below \$2 million	\$1,000
<input type="checkbox"/> \$2 million or more	\$1,500

UNITED STATES GOVERNMENT

# Memorandum

TO : Mr. Schutz *MS*

DATE: 7/21/72

FROM : A. F. Nehrass

1 - Mr. Schutz  
1 - Mr. Nehrass

SUBJECT: *A* AMERICAN ASSOCIATION OF  
MUSEUMS  
INTERSTATE TRANSPORTATION OF  
STOLEN PROPERTY

Felt \_\_\_\_\_  
Bates \_\_\_\_\_  
Bishop \_\_\_\_\_  
Callahan \_\_\_\_\_  
Campbell \_\_\_\_\_  
Cleveland \_\_\_\_\_  
Conrad \_\_\_\_\_  
Dalbey \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Marshall \_\_\_\_\_  
Miller, E.S. \_\_\_\_\_  
Ponder \_\_\_\_\_  
Soyars \_\_\_\_\_  
Walters \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Mr. Kinley \_\_\_\_\_  
Mr. Armstrong \_\_\_\_\_  
Ms. Herwig \_\_\_\_\_  
Mrs. Neenan \_\_\_\_\_

On 7/19/72, Ms. Lee Kimche, Assistant Director of the American Association of Museums, 2233 Wisconsin Avenue, telephone 338-5300, advised that her association represents a number of museums throughout the United States. She stated that they are concerned with the number of museum thefts that have been occurring and she would like to discuss with the FBI some preventive measures.

Ms. Kimche was advised of the Bureau's jurisdiction and that we are a law enforcement agency and for reasons of budgeting and jurisdictional alignment could not assist her in specific preventive measures as these were internal security problems of the respective museums.

She inquired as to the availability of any central repository of information concerning museum thefts and indicated that her organization would be pleased to disseminate information to museums on thefts in which they might have an interest. She requested an appointment to speak with SA Nehrass in person and stated that the Director, [redacted], would also like to be present. [redacted] will be absent from Washington for several weeks and a tentative date of August 16 was agreed upon for a meeting to discuss museum thefts.

No identifiable information in Bureau files on Kimche. There is an administrative type file on American Association of Museums, no derogatory information. [redacted] was Special Assistant to the Chairman, National Advisory Commission on Civil Disorders in 1967, nothing derogatory.

ACTION: For information.

JUL 24 1972

AFN:sls

(2) *de*

25 1972

57 JUL 27 1972 *287*

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b7C

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UNITED STATES GOVERNMENT

# Memorandum

TO : Mr. Bates *[Signature]*

FROM : H. A. Schutz *[Signature]*

SUBJECT: AMERICAN ASSOCIATION OF  
MUSEUMS  
INTERSTATE TRANSPORTATION OF  
STOLEN PROPERTY (ITSP)

DATE: 9/18/72

1 - Mr. Bates  
1 - Mr. Gallagher  
1 - Mr. Schutz  
1 - Mr. Nehrass  
1 - Mr. Soyars

Felt \_\_\_\_\_  
Baker \_\_\_\_\_  
Casper \_\_\_\_\_  
Bishop \_\_\_\_\_  
Callahan \_\_\_\_\_  
Cleveland \_\_\_\_\_  
Conrad \_\_\_\_\_  
Dalbey \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Marshall \_\_\_\_\_  
Miller, E.S. \_\_\_\_\_  
Ponder \_\_\_\_\_  
Soyars \_\_\_\_\_  
Walters \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Mr. Kinley \_\_\_\_\_  
Mr. Armstrong \_\_\_\_\_  
Ms. Herwig \_\_\_\_\_  
Mrs. Neenan \_\_\_\_\_

On August 22, 1972, representatives of the ITSP Unit met with representatives of the American Association of Museums, 223 Wisconsin Avenue, Washington, D. C., pursuant to their request. The American Association of Museums represents the majority of museums throughout the United States and they expressed concern over the increasing incidents of museum thefts. Their purpose in meeting with the FBI was to discuss preventive measures.

At this meeting Bureau representatives discussed security measures, inventory control techniques, and general theft problems. One of the major difficulties in the theft of art works is identification. There is no central repository in which records are maintained of current ownership of art objects nor are the art objects easily identifiable.

During this discussion some suggestions were made for classification of art work, for the creation of a central record repository for art work, and for the assigning of coded identifiers. Since National Crime Information Center (NCIC) would be involved in this area, arrangements were made for a subsequent conference on September 15, 1972.

On September 15, 1972, SA   of the Computer Systems Division met with representatives of the ITSP Unit and the American Association of Museums at which time the capabilities of NCIC were explained to the American Association of Museums representatives and in general terms they were informed of what would be required if art work and museum-type items were to be identified and numbered so as to be susceptible of entry in NCIC should they be stolen.

AFN:sls  
(5)

SI-117

54 SEP 28 1972

REC-19

CONTINUED OVER

6 SEP 22 1972

XEROX  
SEP 25 1972

RECORDED COPY FILED IN 27-2  
b6  
b7c

Memo Schutz to Bates  
Re: AMERICAN ASSOCIATION OF MUSEUMS

The American Association of Museums representatives were most appreciative of the advice and counsel they have received and will meet with their board of directors to discuss the feasibility of a study program to achieve a uniform generic description capability of museum items and the assignment of permanent identifying numbers to these items. If the Association finds it feasible for them to carry this study forward, they will recontact the Federal Bureau of Investigation.

ACTION: For information.

~~7~~  
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9-21  
7:48A

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wdg

WBS

36

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94-59 554 -11

ENCLOSURE



*The American Association of Museums'*

**THE OFFICIAL MUSEUM DIRECTORY**

National Register Publishing Co., Inc. / 5201 Old Orchard Road, Skokie, Illinois 60076 / (312) 966-8500 and 583-1333

We carried the following information about your institution in the last issue of the Official Museum Directory. Please note all changes necessary to up-date this listing for our new issue.  
If correct, mark it O.K. and return at once. Thank you.

If not already contained in your listing please add the following information:

☐ Accredited by A.A.M.    ☐ Member of A.A.M.    ☐ Non-Member    ☐ Applying for Membership

Telephone number \_\_\_\_\_ Year founded \_\_\_\_\_

Personnel with Titles \_\_\_\_\_

Governing Authority (state, municipal, federal, etc.) \_\_\_\_\_ (tax code) \_\_\_\_\_

Collections maintained by your institution \_\_\_\_\_

Fields of research \_\_\_\_\_

Facilities maintained by your institution \_\_\_\_\_

Activities offered by your museum \_\_\_\_\_

Publications put out by your institution \_\_\_\_\_

Hours & Admission prices \_\_\_\_\_

Membership Categories \_\_\_\_\_

**YOUR LISTING:**

**CORRECTIONS/ADDITIONS (please type):**

UNITED STATES DEPARTMENT OF JUSTICE,  
Federal Bureau of Investigation, Dept. of Justice  
Bldg., 9th and Pennsylvania Ave., N.W.,  
Washington DC. 20535. Founded: 1908.

Personnel: Acting Dir., L. Patrick Gray, III.

Governing Authority: federal.

Exhibition Area.

Collections: displays concerning most famous  
criminal and espionage cases of the Bureau and  
cooperative services provided law enforcement by  
the FBI.

Activities: conducted tours; firearms demonstrations  
by FBI experts; viewing and explanation of work  
performed in FBI laboratory.

Hours & Admission Prices: Mon.-Fri. 9:15-4:15. No  
charge. Prior appointment for groups of 15 or  
more. Closed National Holidays.

Director, Clarence M. Kelley.



THE AMERICAN ASSOCIATION OF MUSEUMS'  
**THE OFFICIAL MUSEUM DIRECTORY**

% National Register Publishing Co., Inc.  
5201 OLD ORCHARD RD., SKOKIE, ILL. 60076

Please indicate the Board of Trustees Chairman or President:

(name)

(home or business street address)

(city)

(state)

(zip)

Please sign \_\_\_\_\_



94-59554-11

Name of Institution \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_

1) Please list the geographical location of museum:

- ( ) Urban (over 25,000 pop.) ( ) suburban  
( ) rural ( ) other

2) Please list the number of paid staff:

\_\_\_\_\_ full time \_\_\_\_\_ part time \_\_\_\_\_ volunteers

Volunteers functions: \_\_\_\_\_

3) Please list the names and titles of your Governing Body's officers, e.g., the Chairman, President, Secretary, Treasurer of the Board of Trustees.

Name	Title
_____	_____
_____	_____
_____	_____

attach an extra sheet if needed.

4) Please fill in the following year dates:

Year museum/institution was founded \_\_\_\_\_ Year initial building was occupied \_\_\_\_\_

Year museum first opened to public \_\_\_\_\_ Year latest building was occupied \_\_\_\_\_

5) Does your museum publish an annual report? Yes \_\_\_\_\_ No \_\_\_\_\_  
If yes please attach a copy.

6) Estimate your total attendance for 1972 \_\_\_\_\_ and 1973 \_\_\_\_\_

Percentage of 1973 attendance:

- elementary (11-12 yrs.) \_\_\_\_\_% adult (24-45 yrs.) \_\_\_\_\_%  
secondary (13-17 yrs.) \_\_\_\_\_% adult (over 45 yrs.) \_\_\_\_\_%  
college (18-24 yrs.) \_\_\_\_\_%

*If your museum is already a member of the American Association of Museums please disregard this message. But in the event your museum is not a member please*

*take this opportunity to join the AAM and lend the strength of your institution to the museum profession's national organization.*

*Sincerely,  
Kyran M. McGrath  
Director*

*Yes, I would like to join the American Association of Museums!*

## Membership Application and Dues

Please mark the appropriate membership category below. Please make your check payable to: American Association of Museums, and mail today.

Mail to: Membership  
American Association of Museums  
c/o National Register Publishing Co.  
5201 Old Orchard Road  
Skokie, Ill. 60076

Name \_\_\_\_\_

Street \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

- ☐ NEW ☐ RENEWAL ☐ REINSTATEMENT  
☐ Total Amount Enclosed ☐ Please Bill

## Annual Dues Are Payable According To The Museum's Annual Operating Budget.

ANNUAL OPERATING BUDGET	DUES
<input type="checkbox"/> Without full-time staff	\$ 30
<input type="checkbox"/> Below \$100,000	\$ 50
<input type="checkbox"/> \$100,000 to below \$250,000	\$ 100
<input type="checkbox"/> \$250,000 to below \$500,000	\$ 250
<input type="checkbox"/> \$500,000 to below \$750,000	\$ 500
<input type="checkbox"/> \$750,000 to below \$1 million	\$ 750
<input type="checkbox"/> \$1 million to below \$2 million	\$1,000
<input type="checkbox"/> \$2 million or more	\$1,500

FIRST CLASS

Permit No. 582

Skokie, Ill.

---

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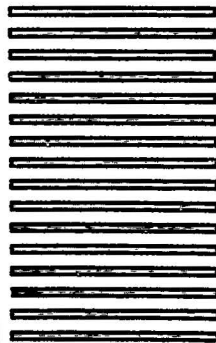
**The Official Museum Directory**

NATIONAL REGISTER PUBLISHING CO., INC.

5201 Old Orchard Road

Skokie, Illinois 60076

Att'n: J. F. Roberts, Jr.



94-59554-11

Enter my order for \_\_\_\_\_ subscriptions to

# The 1975 Official Museum Directory

at the Special Price of \$34.00 each

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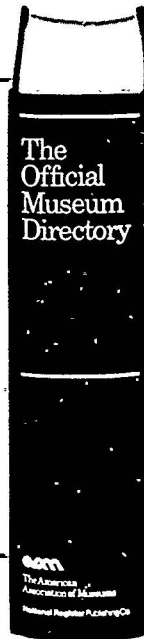
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Signed \_\_\_\_\_

Phone \_\_\_\_\_

The  
Official  
Directory  
of the  
American  
Association  
of  
Museums

The  
Standard  
Reference  
to the  
Museums  
of the  
United States  
and Canada



March 6, 1974

~~The Official Museum Directory~~  
~~National Register Publishing Company, Inc.~~  
~~5201 Old Orchard Road~~  
~~Skokie, Illinois 60076~~

Gentlemen:

*AMERICAN ASSOCIATION*

The material you furnished has been received.

The Work Sheet is being returned with appropriate changes  
noted thereon for your use in updating the Directory.

Sincerely yours,

*G. M. Kelley*  
Clarence M. Kelley  
Director

Enclosure

NOTE: We have received similar requests in the past which were handled in the above manner. (94-59554)

ULG:cal (5)

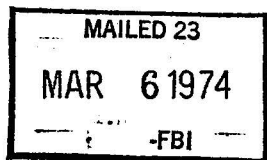
REC-57

94-59554-11 *(Jew)*

22 MAR 7 1974

Assoc. Dir. \_\_\_\_\_  
Dep. AD Adm. \_\_\_\_\_  
Dep. AD Inv. \_\_\_\_\_  
Asst. Dir.: \_\_\_\_\_  
Admin. \_\_\_\_\_  
Comp. Syst. \_\_\_\_\_  
Ext. Affairs \_\_\_\_\_  
Files & Com. \_\_\_\_\_  
Gen. Inv. \_\_\_\_\_  
Ident. \_\_\_\_\_  
Inspection \_\_\_\_\_  
Intell. \_\_\_\_\_  
Laboratory \_\_\_\_\_  
Plan. & Eval. \_\_\_\_\_  
Spec. Inv. \_\_\_\_\_  
Training \_\_\_\_\_  
Legal Coun. \_\_\_\_\_  
Telephone Rm. \_\_\_\_\_  
Director Sec'y \_\_\_\_\_

ENCLOSURE ATTACHED



MAR 11 1974

TELETYPE UNIT ☐

EX-116

February 25, 1976

B.  
REC-42

94-59554-12

AMERICAN ASSOCIATION OF MUSEUMS  
2233 Wisconsin Avenue, N. W.  
Washington, D. C. 20007

Dear [redacted]

Thank you for your letter of February 18th and the interest that prompted you to write.

In response to your request, the FBI has no investigative responsibilities specifically pertaining to museums. On infrequent occasions, however, we are called upon to investigate thefts of museum artifacts which constitute violations of Federal laws within our jurisdiction. Such violations would include the interstate transportation of a stolen artifact valued at \$5,000 or more and the theft of any artifact from a Federally owned museum.

I trust you will understand that our limited jurisdiction and experience in the area of your interest would not lend itself to a statement concerning museums.

Sincerely yours,

*Donald W. Moore, Jr.*  
Donald W. Moore, Jr.  
Assistant Director  
External Affairs Division

MAILED 6

FEB 27 1976

FBI

Assoc. Dir. \_\_\_\_\_  
Dep. AD Adm. — 1 - Mr. Gallagher  
Dep. AD Inv. — 1 - Mr. Moore - Enclosures (3)  
Asst. Dir.: \_\_\_\_\_  
Admin. — 1 - Mr. Malmfeldt (detached)

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Ext. Affairs \_\_\_\_\_  
Files & Com. \_\_\_\_\_  
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Legal Coun. \_\_\_\_\_  
Telephone Rm. \_\_\_\_\_  
Director Sec'y \_\_\_\_\_

NOTE: We have enjoyed cordial relations with the American Association of Museums. In 1972, members of the ITSP Unit met with their representatives to discuss measures to prevent thefts. [redacted] is not identifiable in Bufiles. Response was coordinated with ITSP Unit, General Investigative Division.

JAH:slr (7)

MAIL ROOM ☒

TELETYPE UNIT ☐

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February 18, 1976

Mr. Donald W. Moore, Jr.  
Assistant Director - External  
Affairs Division  
Federal Bureau of Investigation  
J. Edgar Hoover Building  
Washington, D.C. 20535

Dear Mr. Moore:

The American Association of Museums, which represents over 1,200 museums in the United States and Canada, publishes a bimonthly magazine called MUSEUM NEWS. In anticipation of our annual meeting, which will be held in Washington, May 30-June 4, we are planning a special issue of MUSEUM NEWS on the relationship of the federal government to museums (which are generally nonprofit, tax-exempt institutions).

Included in the issue will be information on such topics as private philanthropy and the federal government, lobbying, the legislative process, government grant support for museums, a guide for museum personnel seeking federal funds, etc.

We would like to include some general information on federal agencies whose regulations pertain to museum operations, because in fact the federal government's role in museums goes far beyond grantmaking. There are a vast number of laws affecting museums. Could you provide us with a brief, informational statement (about 1,000 words typewritten) on 1) your agency's administrative and regulatory powers (vis à vis museums) and 2) major regulations that apply to museums. The statement can appear with your byline or the name of any authorized agency official.

I am enclosing a sheet that defines museums and their major characteristics, some guidelines on the type of information we are seeking, and a sample copy of the magazine.

We need this information by March 10, 1976. [redacted]

[redacted] will coordinate this section of the issue.

I hope you will feel free to call her if you have any questions.

ENCLOSURE

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COMMUNICATIONS SECTION

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(338-5300) .

I am terribly grateful for your help and look forward to publishing information on your agency in this upcoming issue.

With best wishes,



Enclosures

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## WHAT IS A MUSEUM?

Our definition includes the following characteristics:

1. It is a permanent, nonprofit, tax-exempt institution
2. It is open to the public on some regular schedule
3. It is operated by personnel who may be full- or part-time employees and volunteers
4. It owns or uses objects (including art objects, decorative arts, historic memorabilia, scientific specimens, archeological artifacts and live specimens) for public education
5. It includes programs for public education such as permanent displays, temporary exhibitions, classes, performing arts activities, tours and other activities

Museums, according to our definition include: museums of art, history and natural history; historic houses; historical societies; technology or air-and-space museums; zoos; aquariums; planetariums; botanical gardens; libraries with permanent collections of objects or memorabilia; children's museums; arts centers; university galleries.

94-59554-12  
ENCLOSURE

Federal Bureau of Investigation

Art, artifacts, gems, specimens stolen from museums in the U.S. or  
abroad

Investigation of criminal activities involving museums in violation of  
federal laws

216



ENCLOSURE

94-59554-13

# Museum News

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### Influencing legislation/22

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Cover: A view of Washington's mall, looking east from the Smithsonian Castle. To the left of the Capitol is the National Gallery of Art. On the right are the Smithsonian's National Air and Space Museum, Hirshhorn Museum and Sculpture Garden, and Arts and Industries Building. A history of the Castle (foreground) by Smithsonian curator James Goode will appear in the July/August issue. (Photographs on cover and page 17 by Jan Faul, with the cooperation of the Office of Public Affairs, Smithsonian Institution.)

The Journal of the  
American Association  
of Museums

Volume 54, No. 5  
May/June, 1976

Roberta Faul  
*Editor of Publications*

Jean Carcione  
*Advertising Director*

Ellen C. Hicks  
*Associate Editor*

Carol Bannerman  
*Editorial Assistant*

Maureen Robinson  
*Editorial Secretary/Assistant*

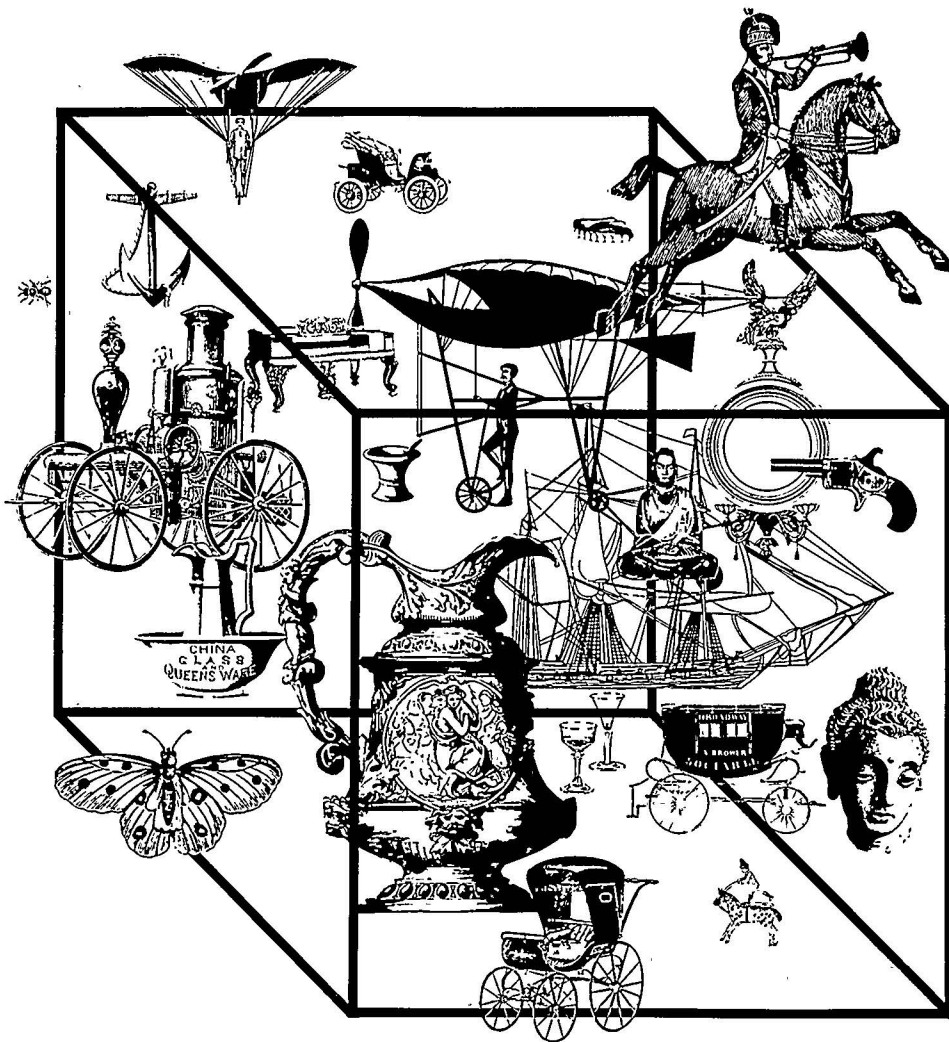
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Opinions expressed by contributors are not necessarily those of the AAM. Unsolicited manuscripts are welcome. Authors are responsible for the accuracy of their manuscripts. MUSEUM NEWS is designed by Jean Lamuniere.



## WHERE DO YOU BEGIN?

If you are planning a museum exhibition, begin with Design and Production Incorporated.

If you require program analysis, research, storyline development, design, fabrication, or installation, we can help.

Regardless of the size of your museum.

For 25 years our company has been providing a full range of creative services to institutions across the nation. We treat every program, simple or complex, as a special challenge. We work closely with museum curators and staffs to find the right concept, the best design, the most economical production approach.

Our name is well known at Colonial Williamsburg, the National Gallery of Art, and the Smithsonian Institution.

We also have friends at the W. G. Lenoir Museum in Tennessee, the Chesapeake Bay Maritime Museum in Maryland, and the Army Transportation Museum in Virginia. If you are conceiving an entirely new exhibit program, or need help in solving a specific museum problem . . . begin with Design and Production.

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# A watchful eye in the public interest

Is Big Brother watching the museum community? MUSEUM NEWS asked a number of federal departments and agencies to describe the administrative and regulatory powers of their organizations as they relate to museums. The responses we received provide a brief look at some of the hundreds of federal laws and regulations that affect institutions of all sizes, directly and indirectly. Seven agencies replied to our request; sections on the Postal Service and the EEOC were excerpted from other sources. The Internal Revenue Service and the Interstate Commerce Commission did not reply.

## U.S. Postal Service

The United States Post Office is now a quasi-governmental corporation rather than a department of the executive branch. Restrictions on what sort of printed matter may be sent through the mails and rates for literary and other artistic magazines are of particular interest to . . . [museums].

**Postal Rates.** Certain provisions of the postal regulations

Excerpted from the *Cultural Directory*  
© 1975, Associated Councils of the Arts

appear to give favorable treatment to publications. Among them are library rates and rates for books and certain periodicals: One example is a special second-class rate for certain nonprofit organizations. This is an especially favorable rate as it amounts to one-half of the already favorable second-class rate. Publications allowed this special postage rate are: those published by nonprofit religious, educational, scientific, philanthropic, agricultural, labor, veterans, and

fraternal organizations, associations of rural electric co-operatives, and official highway development agencies of a state; and program announcements or guides published by an educational radio or television agency of a state or political subdivision, or a nonprofit educational radio or television station.

Similar provisions apply to nonprofit organizations qualifying otherwise for third-class rates, except that they apply only to religious, educational, scientific, philanthropic, agricultural, labor, veterans, and fraternal organizations. Recently, the Postal Service agreed to include 501 (c)(3) arts organizations as qualifying for the third-class bulk rates. . . .

## Civil Service Commission

William M. Ragan

It is the responsibility of the Civil Service Commission to meet the personnel needs of the Smithsonian, army, navy, and other federal museums with respect to the staffing of positions in the competitive civil service. This means establishing qualifications and other standards that candidates must meet for professional positions unique to museums and for necessary positions of an administrative, clerical, protective or other nature, and testing applicants for these jobs. The museums use similar standards for filling positions staffed by employees paid from their trust funds; they also have a corps of volunteers.



## Federal Bureau of Investigation

Donald W. Moore, Jr.

The FBI has no investigative responsibilities specifically pertaining to museums. On infrequent occasions, however, it is called upon to investigate thefts of museum artifacts which constitute violations of federal laws within its jurisdiction. Such violations would include the interstate transportation of a stolen artifact valued at \$5,000 or more, and the theft of any artifact from a federally owned museum.

## Equal Employment Opportunity Commission

Anne Marshall

The EEOC administers and primarily enforces Title VII [of the 1964 Civil Rights Act, which prohibits job discrimination on the basis of race, sex, religion, color or national origin.] EEOC has two main functions: 1) investigating complaints of job discrimination, attempting to conciliate these complaints and taking court action, if necessary, and 2) assisting employers and unions that request help in setting up and operating affirmative action programs to help minorities and women achieve equal employment opportunity. . . .

The commission also holds public hearings to examine the employment practices of major firms and labor organizations in a particular industry or geographic area. The commission then seeks to remedy the unlawful employment practices disclosed by the hearings.

Title VII covers all workers in private industry and state and local government, with several exceptions. [For example, coverage is limited to employers of 15 or more or to labor unions with 15 or more members; however, although an employer may have

<b>HR 7490</b>	Reauthorize NEA and NEH (administration proposal)	Ref. to subcommittee on select education of Education & Labor; no action	<b>S 1435</b>	Allow deductions of 75 percent for gifts by artists and writers (Javits-R-NY)	Ref. to Finance; no action
<b>HR 7782</b>	Arts and Artifacts Indemnification: provide indemnification of international exhibitions (one title of HR 7216)	Passed; passed Senate under S 1800; signed by President 12/20/75 Public Law 94-158	<b>S 1618</b>	Establish an American Folklife Center in the Library of Congress with no grant-making authority	Passed; signed by President 1/2/76 Public Law 94-158
<b>HR 8021</b>	Allow lobbying by 501 (c) (3) groups with provisions (introduced by Conable-R-NY-35, cosponsored by 22 representatives)	Ref. to Ways & Means; no action	<b>S 1695</b>	Establish American Bicentennial Photography and Film Project; provide employment for photographers and film-makers and establish archive of contemporary American life (Nelson-D-WI)	Ref. to Labor & Public Welfare; no action
<b>HR 8274</b>	Provide checkoff on tax returns for contributions to support arts and humanities endowments (Richmond-D-NY-14)	Ref. to Ways & Means; no action	<b>S 1797</b>	Earmark 10 percent of emergency job funds (CETA) for use by private nonprofit institutions	Ref. to Labor & Public Welfare; no action
<b>HR 8773</b>	Appropriate funds for NEA and NEH for current fiscal year	Passed both houses; signed by President 12/23/75	<b>(S 1800)</b>	Arts, Humanities and Cultural Affairs Act: reauthorize NEA and NEH; provide museum operational support through HEW; and other provisions (Pell-D-RI) (One title passed as S 1800; one title introduced jointly as HR 9657; no new number assigned to remaining provisions of the bill)	Ref. to Labor & Public Welfare; hearings held. One title passed
<b>HR 9657</b>	Reauthorize NEA and NEH, provide operational support for museums, and other provisions (Brademas-D-IN-3)	Ref. to Education & Labor	<b>S 1800</b>	Arts and Artifacts Indemnification Act: provide indemnification of international exhibitions	Passed; signed by President 12/20/75 Public Law 94-158
<b>HR 10612</b>	Tax Reform Act of 1975; phase one of tax reform Phase two	Passed; ref. to Senate Ref. to Ways & Means; hearings held	<b>S 1809</b>	Reauthorize NEA and NEH (administration proposal)	Ref. to Labor & Public Welfare; no action
<b>HR 12838</b>	Reauthorize NEA and NEH, provide museum operational support under HEW, establish NEA challenge grant program, fund state humanities councils (Brademas-D-IN for education subcommittee)	Passed 4/26/76. Senate arts & humanities subcommittee recommended bill to full Labor & Public Welfare Committee 4/28/76.	<b>S 2569</b>	Bicentennial Era Museum Services Act: provide museum operational support through NEA for three years (Hathaway-D-ME)	Ref. to Labor & Public Welfare; no action
<b>S 22</b>	Revise copyright laws	Passed; ref. to House Judiciary Committee			

with a 75 to 25 percent ratio between federal and private funds. The Senate version did not provide for construction or renovation.

Museum services proposals were not resurrected until early in the 93rd Congress, which convened in 1973. Sponsors of a House bill that would have authorized \$40 million for museum renovation, exhibitions, staffing and general operations were Reps. Brademas, Rostenkowski and the late Wright Patman (D-TX). Sen. Pell reintroduced his proposal, which would have provided, through HEW, \$40 million

the first year and \$25 million in succeeding years for museum operations, maintenance and renovation. The Senate version had 21 cosponsors when it died at the end of the session.

#### In the 94th Congress

The Arts, Humanities and Cultural Affairs Act was introduced in May, 1975, as S 1800 and HR 7216, by Sens. Pell and Jacob Javits (R-NY) and Reps. Brademas and Alphonzo Bell (R-CA). This time operational support for museums was tied to the NEA-NEH reauthorization. Additional amendments called for

the indemnification of international exhibitions and earmarked percentages of endowment funds for the American Film Institute and humanities councils that were established as state agencies. Separate bills reauthorizing the endowments also were introduced, and Rep. Edward Koch (D-NY) reintroduced the Museum Services Act from 1973.

Hearings on HR 7216 and S 1800 were held in Washington, D.C., Fort Worth, Texas and New York City during the fall.

The amendment authorizing

indemnification of international exhibits passed both houses and was signed by the President on December 20. [See *Insuring Exhibits from Abroad*, p. 43]

In September the House reintroduced portions of the comprehensive legislation under HR 9657. This proposal, which was never acted upon, reauthorized the endowments, earmarked funds for AFI and required certain funds for state humanities councils that were official state agencies. It also created an Institute for Museum Services under HEW.



June 7, 1976

Donald W. Moore, Jr.  
Assistant Director  
External Affairs Division  
Federal Bureau of Investigation  
Washington, D.C. 20535

Dear Mr. Moore:

Enclosed are complimentary copies of the May/June issue of MUSEUM NEWS. Your article appears in the section, "A Watchful Eye in the Public Interest," which begins on page 26.

This special section on the government-museum relationship has brought a very favorable response from our readers. Thank you for your contribution.

Sincerely,



MUSEUM NEWS

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*The American Association of Museums'*

# THE OFFICIAL MUSEUM DIRECTORY

National Register Publishing Co., Inc. / 5201 Old Orchard Road, Skokie, Illinois 60077 / (312) 966-8500 and 583-1333

We carried the following information about your institution in the last issue of the Official Museum Directory.

Please note all changes necessary to up-date this listing for our new issue.

If correct, mark it O.K. and return at once. Thank you.

CLARENCE W. KELLEY  
US DEPT OF JUSTICE J  
EDGAR HOOVER FBI BLDG  
E ST NW  
WASHINGTON DC 20535

If not already contained in your listing please add the following information:

☐ Member of A.A.M.

OUTSIDE SOURCE

☐ Send information about Membership and Accreditation

Telephone number \_\_\_\_\_ Year founded \_\_\_\_\_ Congressional District \_\_\_\_\_

Principal Personnel with Titles \_\_\_\_\_

Governing Authority (state, municipal, federal, etc.) \_\_\_\_\_ (tax code) \_\_\_\_\_

Collections maintained by your institution \_\_\_\_\_

Fields of research \_\_\_\_\_

Facilities maintained by your institution \_\_\_\_\_

Activities offered by your museum \_\_\_\_\_

Publications put out by your institution \_\_\_\_\_

Hours & Admission prices \_\_\_\_\_

Membership Categories \_\_\_\_\_

## YOUR LISTING:

## CORRECTIONS/ADDITIONS (please type):

UNITED STATES DEPARTMENT OF JUSTICE, J. Edgar  
Hoover F.B.I. Bldg., E St. between 9th and 10th Sts., N.W.,  
Washington DC. 20535  
Personnel: ~~Dir. Clarence W. Kelley~~ x  
Governing Authority: federal.  
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JUL 16 1979

Please indicate the Board of Trustees Chairman or President:

\_\_\_\_\_ (name)

\_\_\_\_\_ (home or business street address)

\_\_\_\_\_ (city) \_\_\_\_\_ (state) \_\_\_\_\_ (zip)

Please sign \_\_\_\_\_

*The American Association of Museums'*  
**THE OFFICIAL MUSEUM DIRECTORY**

NATIONAL REGISTER PUBLISHING COMPANY, INC.

5201 Old Orchard Rd.  
Skokie, Illinois 60077  
Tel. (312) 966-8500

SUPPLEMENTAL QUESTIONNAIRE

Everything about museums has become of importance, not only to those in the profession but to those parts of the private sector that provide generous support and to those in government--city, state and federal--in a position to shape policies with significant impact on the future of museums.

Statistical information about museums is hard to gather and quickly dated. We are asking you to help the AAM begin to maintain a part of this necessary information by completing this supplemental questionnaire. The information about each institution will remain confidential; it will not be published as part of the directory.

Your willingness to take the time to update your institution's listing in the Official Museum Directory leads us to hope that you will complete this supplemental questionnaire. The information you provide will be invaluable. Thank you for your assistance.

Name of Institution \_\_\_\_\_

Zip Code \_\_\_\_\_

Annual Operating Expenditures for the Most Recent Fiscal Year:

under \$50,000 \_\_\_\_\_  
\$50,000 to \$99,999 \_\_\_\_\_  
\$100,000 to \$249,999 \_\_\_\_\_  
\$250,000 to \$499,999 \_\_\_\_\_  
\$500,000 to \$999,999 \_\_\_\_\_  
\$1 million and over \_\_\_\_\_

Number of Paid Staff

Full-time \_\_\_\_\_

Part-time \_\_\_\_\_

Annual Attendance \_\_\_\_\_

PLEASE RETURN WITH YOUR QUESTIONNAIRE TO NATIONAL REGISTER PUBLISHING CO.

ENCLOSURE

94-59554-14

July 27, 1979

OUTSIDE SOURCE

The Official Museum Directory  
National Register Publishing Company, Inc.  
5201 Old Orchard Road  
Skokie, Illinois 60077

Gentlemen:

The Editorial Work Sheet and Supplemental  
Questionnaire you furnished have been received. The Work  
Sheet is being returned with appropriate changes noted  
thereon for your use in updating your Directory. No effort  
has been made to complete the Questionnaire inasmuch as  
the material is not pertinent to FBI operations.

Sincerely yours,

William L. Bailey  
Assistant Director

Enclosure

NOTE: The American Association of Museums' previously  
furnished us similar questionnaires which were handled in  
the above manner. (94-59554)

RKK:jeg (3)

/jmh

MAILED 8  
JUL 27 1979

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Director's Sec'y \_\_\_\_\_

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5201 OLD ORCHARD ROAD, SKOKIE, ILLINOIS 60077

CHARLES J. VOJTA  
PRESIDENT

*mk*  
*9*

It is once again time,

. . . to update your listing in the Official Museum Directory.

The enclosed form, as you will note, is substantially different from those we have used in the past. The enclosure now includes a computer print-out of the information for your museum currently in our files.

Please enter all corrections and new material directly on the computer print-out and return to us on or before the indicated press deadline.

The revision in the updating form was made possible by our conversion to computerized typesetting. We hope that you will find them more convenient to use.

Your cooperation and continued interest in the Official Museum Directory is much appreciated.

Cordially,

*C. J. Vojta*  
C. J. Vojta

*94-59554-16*

*JUN 24 1981*

P.S. The Official Museum Directory is published in conjunction with the American Association of Museums. There is no charge for your listing.

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*Doi rdk*

*94-59554*

(2) Please check the category or categories which best describe your museum. This information is used to index your listing. (Indicate what percentage of your museums total field of interest each category comprises.)

- |  |   |                                     |
|--|---|-------------------------------------|
| 0100 Art .....%  | ( ) 5000 Park Museum, Visitor Center .....%             | 6000 Specialized .....%             |
| ( ) 0110 Art Association                                     | 5500 Science .....%                                     | ( ) 6002 Agriculture Museum         |
| ( ) 0111 Art Council   | ( ) 5505 Science Academy                                | ( ) 6006 Antiques Museum            |
| ( ) 0112 Art Commission                                      | ( ) 5506 Science Association                            | ( ) 6008 Architecture Museum        |
| ( ) 0113 Art Foundation                                      | ( ) 5507 Science Institute                              | ( ) 6010 Audio-Visual, Film Museum  |
| ( ) 0114 Art Institute                                       | ( ) 5508 Science Foundation                             | ( ) 6012 Circus Museum              |
| ( ) 0120 Art Assoc. Gallery                                  | ( ) 5510 Aeronautics, Space Museum                      | ( ) 6014 Comedy Museum              |
| ( ) 0130 Art Museum  | ( ) 5515 Anthropology, Ethnology, Indian Museum         | ( ) 6016 Communications Museum      |
| ( ) 0131 Art Gallery   | ( ) 5520 Aquarium, Marine Museum, and Oceanarium        | ( ) 6018 Costume Museum             |
| ( ) 0140 Arts & Crafts Museum                                | ( ) 5525 Arboretum                                      | ( ) 6020 Crime Museum               |
| ( ) 0150 China, Glass, Silver Museum                         | ( ) 5530 Archaeology Museum                             | ( ) 6022 Electricity Museum         |
| ( ) 0160 Civic Art, Cultural Center                          | ( ) 5531 Archaeological Site                            | ( ) 6024 Fire-Fighting Museum       |
| ( ) 0170 Decorative Art Museum                               | ( ) 5535 Aviary, Ornithology Museum                     | ( ) 6026 Forestry Museum            |
| ( ) 0180 Folk Art Museum                                     | ( ) 5540 Botanical Garden                               | ( ) 6028 Furniture Museum           |
| ( ) 0190 Textile Museum                                      | ( ) 5541 Aquatic Garden                                 | ( ) 6030 Gun Museum                 |
| ( ) 0500 Childrens/Jr. Museum .....%                         | ( ) 5542 Conservatory                                   | ( ) 6032 Hobby Museum               |
| ( ) 1000 College & Univ. Museum .....%                       | ( ) 5543 Horticultural Society                          | ( ) 6034 Horological Museum         |
| ( ) 1500 Company Museum .....%                               | ( ) 5545 Entomology Museum                              | ( ) 6036 Industrial Museum          |
| ( ) 2000 Exhibit Area .....%                                 | ( ) 5546 Insect Collection                              | ( ) 6038 Lapidary Arts Museum       |
| ( ) 2500 General Museum .....%                               | ( ) 5550 Geology Museum                                 | ( ) 6040 Logging & Lumber Museum    |
| 3000 History .....%  | ( ) 5551 Mineralogy Museum                              | ( ) 6044 Mapparium                  |
| ( ) 3010 Historic Agency                                     | ( ) 5552 Paleontology Museum                            | ( ) 6046 Mining Museum              |
| ( ) 3011 Historic Council                                    | ( ) 5555 Herbarium                                      | ( ) 6048 Money, Numismatics Museum  |
| ( ) 3012 Historic Commission                                 | ( ) 5560 Herpetology Museum                             | ( ) 6050 Musical Instruments Museum |
| ( ) 3013 Historic Foundation                                 | ( ) 5565 Medical, Dental, Health Museum                 | ( ) 6052 Philatelic Museum          |
| ( ) 3014 Historic Research Institute                         | ( ) 5566 Pharmacology Museum                            | ( ) 6054 Religious Museum           |
| ( ) 3020 Historic House                                      | ( ) 5567 Apothecary Museum                              | ( ) 6056 Scouting Museum            |
| ( ) 3021 Historic Building                                   | ( ) 5568 Psychiatry Museum                              | ( ) 6058 Sports Museum              |
| ( ) 3030 Historic Site                                       | ( ) 5570 Natural History Museum                         | ( ) 6059 Technology Museum          |
| ( ) 3040 Historical & Preserv. Society                       | ( ) 5571 Natural Science Museum                         | ( ) 6060 Theater Museum             |
| ( ) 3050 Historical Society Museum                           | ( ) 5575 Planetarium, Observatory, and Astronomy Museum | ( ) 6062 Toy and Doll Museum        |
| ( ) 3060 History Museum                                      | ( ) 5580 Science Museum                                 | ( ) 6064 Transportation Museum      |
| ( ) 3070 Maritime, Naval Museum                              | ( ) 5585 Wildlife Refuge, and Bird Sanctuary            | ( ) 6066 Typography Museum          |
| ( ) 3071 Historic Ship                                       | ( ) 5590 Zoology Museum                                 | ( ) 6068 Village Museum             |
| ( ) 3080 Military Museum                                     | ( ) 5595 Zoo, adult                                     | ( ) 6070 Wax Museum                 |
| ( ) 3090 Preservation Project                                | ( ) 5596 Zoo, childrens                                 | ( ) 6072 Whaling Museum             |
| ( ) 6068 Village Museum                                      |   | ( ) 6074 Woodcarving Museum         |
| ( ) 3500 Library With Collections Other Than Books .....%    |   |                                     |
| ( ) 4000 National/State Agency, Council or Commission .....% |   |                                     |
| ( ) 4500 Nature Center .....%                                |   |                                     |

94-59554-16  
ENCLOSURE

OUTSIDE SOURCE

June 23, 1981

Mr. Charles J. Vojta  
President  
National Register Publishing  
Company, Inc.  
5201 Old Orchard Road  
Skokie, Illinois 60077

Dear Mr. Vojta:

*American Association of Museums*  
The material you furnished was received on June 5th.

The computer print-out is being returned with the appropriate changes noted thereon for your use in updating your directory.

Sincerely,

*151*  
Roger S. Young  
Assistant Director in Charge  
Office of Congressional  
and Public Affairs

Enclosure

NOTE: We have received similar requests in the past which were handled in the above manner. (94-59554)  
RKK:sah (3)

*sah*

MAILED 13  
JUN 23 1981  
FBI

Exec AD Inv. \_\_\_\_\_  
Exec AD Adm. \_\_\_\_\_  
Exec AD LES \_\_\_\_\_  
Asst. Dir.:  
Adm. Servs. \_\_\_\_\_  
Crim. Inv. \_\_\_\_\_  
Ident. \_\_\_\_\_  
Intell. \_\_\_\_\_  
Laboratory \_\_\_\_\_  
Legal Coun. \_\_\_\_\_  
Plan. & Insp. \_\_\_\_\_  
Rec. Mgnt. \_\_\_\_\_  
Tech. Servs. \_\_\_\_\_  
Training \_\_\_\_\_  
Public Affs. Off. \_\_\_\_\_  
Telephone Rm. \_\_\_\_\_  
Director's Sec'y \_\_\_\_\_

MAIL ROOM ☒

22 JUN 24 1981

66 JUL 28 1981 / 95

*Reyl mkt*

*94-59554-17*

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*(B)*

498



94-59554 - 18

FREE LISTING-PRESS DEADLINE 07/07/82  
MUSEUM DIRECTORY  
PLEASE COMPLETE AND RETURN

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REG  
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LIS

MAJOR JOB MUS-DIR

MINOR JOB OLD

BATCH NUMBER 000009

PAGE NUMBER 0431

UNITED STATES DEPARTMENT OF JUSTICE  
ATTN: William H. Webster  
J. Edgar Hoover F.B.I. Bldg., E St.  
Washington, DC 20535.

NAT  
520  
SKO

< YOUR PRESENT LISTING  
(AS IT APPEARED IN THE OFFICIAL MUSEUM DIRECTORY)

\*\*\*\*\*

CODE#

MUSEUM NAME:

\*A UNITED STATES DEPARTMENT OF JUSTICE, FEDERAL BUREAU OF IN

\*1 AAM ACCREDITED: NO

\*2 AAM MEMBER: NO

ATTENTION:

\*B William H. Webster

STREET ADDRESS:

\*C J. Edgar Hoover F.B.I. Bldg., E St. between 9th and 10th  
Washington, DC. 20535.

MAILING ADDRESS: (IF DIFFERENT FROM ABOVE)

\*Z

TELEPHONE NUMBER:

\*G Tel.: 202-324-3447.

YEAR FOUNDED:

Founded: 1908

<

\*W CONGRESSIONAL DISTRICT:

PERSONNEL:

\*H Dir., William H. Webster.

GOVERNING AUTHORITY:

\*M federal.

YOUR LISTING APPEARED UNDER THE FOLLOWING CATEGORY(IES):

\*N 2000 EXHIBIT AREAS

\*\*\*\* FOOTNOTE: SEE ENCLOSED LIST FOR ANY CHANGES OR ADDITI

TRETT AS  
ORIGINAL

OCRA



94-59554-18

< FREE LISTING-PRESS DEADLINE 07/07/82

UNI

TYPE OF MUSEUM:

\*O      Exhibition Area.

COLLECTIONS:

\*P      exhibits feature interesting cases; covering FBI jurisdictional  
cooperative services provided law enforcement by the FBI

RESEARCH FIELDS:

\*Q

FACILITIES:

\*R

ACTIVITIES:

\*S      conducted tours; firearms demonstrations by FBI experts;  
explanation of work performed in FBI laboratory.

PUBLICATIONS:

\*T

HOURS & ADMISSION PRICES:

<\*U      Mon.-Fri. 9-4:15. No charge. appointment suggested for groups  
more. Closed National Holidays.

MEMBERSHIP COST:

\*V

\*\*\*\*\*  
\*5000000      YOU ALSO SUPPLIED THE FOLLOWING  
STATISTICAL DATA WHICH IS NOT TO BE PUBLISHED  
\*\*\*\*\*

ANNUAL OPERATING EXPENDITURES WERE NOT GIVEN

NUMBER OF FULL TIME PAID STAFF WAS NOT GIVEN

NUMBER OF PART TIME PAID STAFF WAS NOT GIVEN

NUMBER OF VOLUNTEER STAFF WAS NOT GIVEN

ANNUAL ATTENDANCE WAS NOT GIVEN

<

b6  
b7C

74-59534-18

OFFICIAL MUSEUM DIRECTORY PUBLISHED BY NATIONAL  
PUBLISHING CO. IN COOPERATION WITH THE  
AMERICAN ASSOCIATION OF MUSEUMS, CARRIED THE  
FOLLOWING INFORMATION IN THE 1982 ISSUE. PLEASE  
FURNISH ALL CHANGES NECESSARY TO UPDATE THIS  
EDITION FOR OUR NEW EDITION.

NATIONAL REGISTER PUBLISHING CO.  
1 OLD ORCHARD ROAD  
GLENVIEW, ILL. 60077

CORRECTIONS AND ADDITIONS  
(PLEASE PRINT)

\*\*\*\*\*

INVESTIGATION, MUSEUM NAME: \_\_\_\_\_  
\_\_\_\_\_

AAM ACCREDITED: YES( ) NO( )

AAM MEMBER: YES( ) NO( )

ATTENTION: \_\_\_\_\_  
\_\_\_\_\_

Sts., N.W., STREET ADDRESS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

MAILING ADDRESS: (IF DIFFERENT FROM ABOVE) \_\_\_\_\_  
\_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_ YEAR FOUNDED: 1937

CONGRESSIONAL DISTRICT: \_\_\_\_\_

PERSONNEL: \_\_\_\_\_  
\_\_\_\_\_

GOVERNING AUTHORITY: \_\_\_\_\_  
\_\_\_\_\_

CATEGORY(IES): (CHECK FOOTNOTE)  
\_\_\_\_\_

TYPE OF MUSEUM: \_\_\_\_\_

COLLECTIONS: \_\_\_\_\_

RESEARCH FIELDS: \_\_\_\_\_

FACILITIES: \_\_\_\_\_

ACTIVITIES: \_\_\_\_\_

PUBLICATIONS: \_\_\_\_\_

HOURS & ADMISSION PRICES: \_\_\_\_\_

MEMBERSHIP COST: \_\_\_\_\_

\*\*\*\*\*  
CORRECTIONS & ADDITIONS  
(PLEASE PRINT)  
\*\*\*\*\*

ANNUAL OPERATING EXPENDITURES \_\_\_\_\_

FULL TIME PAID STAFF \_\_\_\_\_

PART TIME PAID STAFF \_\_\_\_\_

VOLUNTEER STAFF \_\_\_\_\_

ANNUAL ATTENDANCE \_\_\_\_\_

BASIS -- ACTUAL ( ) ESTIMATED ( )

*Unit Chief*  
(TITLE)

b6  
b7C

June 29, 1982

*R*  
*X*  
Mr. Charles J. Vojta  
President  
National Register Publishing  
Company  
5201 Old Orchard Road  
Skokie, Illinois 60077

OUTSIDE SOURCE

Dear Mr. Vojta:

*American Association of Museums*  
Your form relating to the Official Museum Directory has been referred to my office for reply.

As you requested, we are returning your original form with any necessary corrections marked thereon.

We appreciate that the FBI Tour is included in the exhibits section of your directory.

Sincerely,

*KL*  
*W*  
Roger S. Young  
Assistant Director in Charge  
Office of Congressional  
and Public Affairs

Enclosure

*MAILED 16 JUN 29 1982*  
1 - Mr. Young  
1 - Mr. Baker  
1 - Mr. Maynard

*K-12*  
*DE-68* *94-59534-18*  
NOTE: Prior cordial correspondence with this firm. Matter coordinated with Unit Chief Maynard. Original, computer-printed form returned to Vojta as requested.

JAR:poh (8)

*don*  
*1* - ENCLOSURE

ENCLOSURE ATTACHED

10 JUL 23 1982

*TO*  
*FILE*

Exec AD Inv. \_\_\_\_\_  
Exec AD Adm. \_\_\_\_\_  
Exec AD LES \_\_\_\_\_  
Asst. Dir.:  
Adm. Servs. \_\_\_\_\_  
Crim. Inv. \_\_\_\_\_  
Ident. \_\_\_\_\_  
Intell. \_\_\_\_\_  
Laboratory \_\_\_\_\_  
Legal Coun. \_\_\_\_\_  
Plan. & Insp. \_\_\_\_\_  
Rec. Mgnt. \_\_\_\_\_  
Tech. Servs. \_\_\_\_\_  
Training \_\_\_\_\_  
Public Affs. Off. \_\_\_\_\_  
Telephone Rm. \_\_\_\_\_  
Director's Sec'y \_\_\_\_\_

*WHL* b6  
FBI/DOJ b7C

57 AUG 2 1982

Return to

SM

July 26, 1983

OUTSIDE SOURCE

~~National Register Publishing Company~~  
~~5201 Old Orchard Road~~  
~~Skokie, Illinois 60077~~

*American Association of  
Museums*

Gentlemen:

Your form relating to the Official Museum Directory has been referred to my office for reply.

My staff has reviewed all information and has found it to be correct. The original form is enclosed.

We appreciate your including the FBI Tour in your publication.

Sincerely,

*[Signature]*  
Roger S. Young  
Assistant Director in Charge  
Office of Congressional  
and Public Affairs

Enclosure

- 1 - Mr. Young - Enclosure
- 1 - Mr. Baker - Enclosure
- 1 - Mr. Maynard - Enclosure

NOTE: Bufile 94-59554 contains prior cordial correspondence with this firm. This year's form was received by OCPA without a cover letter. Original, computer-printed form returned to firm for processing. Response coordinated with Tour Unit, OCPA.

*[Handwritten initials]*

DE-70

*74-59554-19*

1 JUL 29 1983

- Exec AD Inv. \_\_\_\_\_
- Exec AD Adm. \_\_\_\_\_
- Exec AD LES \_\_\_\_\_
- Asst. Dir.: \_\_\_\_\_
- Adm. Servs. \_\_\_\_\_
- Crim. Inv. \_\_\_\_\_
- Ident. \_\_\_\_\_
- Intell. \_\_\_\_\_
- Laboratory \_\_\_\_\_
- Legal Coun. \_\_\_\_\_
- Plan. & Insp. \_\_\_\_\_
- Rec. Mgnt. \_\_\_\_\_
- Tech. Servs. \_\_\_\_\_
- Training \_\_\_\_\_
- Public Affs. Off. \_\_\_\_\_
- Telephone Rm. \_\_\_\_\_
- Director's Sec'y \_\_\_\_\_

MAIL ROOM ☒

66

ENCLOSURE

RECEIVED  
JUL 28 1983  
FBI

RECEIVED  
JUL 28 1983  
FBI

*[Handwritten initials]*

FREE LISTING-PRESS DEADLINE 07/29/83  
MUSEUM DIRECTORY  
PLEASE COMPLETE AND RETURN

MAJOR JOB MUS-DIR

MINOR JOB OLD

BATCH NUMBER 000009

PAGE NUMBER 0561

FINAL NOTICE  
PLEASE REVISE

UNITED STATES DEPARTMENT OF JUSTICE  
ATTN: William H. Webster  
J. Edgar Hoover F.B.I. Bldg., E St.  
Washington, DC 20535.

UNITED STATES DEPARTMENT OF JUSTICE, FEDERAL BUREAU

PAGE 1

THE OFFICIAL MUSEUM DIRECTORY PUBLISHED BY NATIONAL  
REGISTER PUBLISHING CO. IN COOPERATION WITH THE  
AMERICAN ASSOCIATION OF MUSEUMS, CARRIED THE  
FOLLOWING INFORMATION IN THE 1983 ISSUE. PLEASE  
INDICATE ALL CHANGES NECESSARY TO UPDATE THIS  
LISTING FOR OUR NEW EDITION.

NATIONAL REGISTER PUBLISHING CO.  
5201 OLD ORCHARD ROAD  
SKOKIE, ILL. 60077

YOUR PRESENT LISTING  
(AS IT APPEARED IN THE OFFICIAL MUSEUM DIRECTORY)

CORRECTIONS AND ADDITIONS  
(PLEASE PRINT)

\*\*\*\*\*

CODE#

MUSEUM NAME:

UNITED STATES DEPARTMENT OF JUSTICE, FEDERAL BUREAU OF INVESTIGATION,

AAM ACCREDITED: NO

AAM MEMBER: NO

ALT MUSEUM NAME:

ALT MUSEUM NAME: \_\_\_\_\_

ATTENTION:

William H. Webster

STREET ADDRESS:

J. Edgar Hoover F.B.I. Bldg., E St. between 9th and 10th Sts., N.W.,  
Washington, DC. 20535.

MAILING ADDRESS: (IF DIFFERENT FROM ABOVE)

TELEPHONE NUMBER:

Tel.: 202-324-3447.

YEAR FOUNDED:

Founded: 1937

CONGRESSIONAL DISTRICT:

CONGRESSIONAL DISTRICT: \_\_\_\_\_

PERSONNEL:

Dir., William H. Webster.

GOVERNING AUTHORITY:

federal.

YOUR LISTING APPEARED UNDER THE FOLLOWING CATEGORY(IES):

2000 EXHIBIT AREAS

\*\*\* FOOTNOTE: SEE ENCLOSED LIST FOR ANY CHANGES OR ADDITIONS \*\*\*



\*O TYPE OF MUSEUM:  
Exhibition Area.

\*P COLLECTIONS:  
exhibits feature interesting cases; covering FBI jurisdiction and  
cooperative services provided law enforcement by the FBI.

\*Q RESEARCH FIELDS:

\*R FACILITIES:

\*S ACTIVITIES:  
conducted tours; firearms demonstrations by FBI experts; viewing and  
explanation of work performed in FBI laboratory.

\*T PUBLICATIONS:

<\*U HOURS & ADMISSION PRICES:  
Mon.-Fri. 9-4:15. No charge. appointment suggested for groups of 15 or  
more. Closed National Holidays.

\*V MEMBERSHIP COST:

RESEARCH FIELDS: \_\_\_\_\_  
\_\_\_\_\_  
FACILITIES: \_\_\_\_\_  
\_\_\_\_\_  
PUBLICATIONS: \_\_\_\_\_  
\_\_\_\_\_

\*\*\*\*\*  
\*5000000 YOU ALSO SUPPLIED THE FOLLOWING CORRECTIONS & ADDITIONS  
STATISTICAL DATA WHICH IS NOT TO BE PUBLISHED (PLEASE PRINT)  
\*\*\*\*\*

ANNUAL OPERATING EXPENDITURES WERE NOT GIVEN	ANNUAL OPERATING EXPENDITURES _____
NUMBER OF FULL TIME PAID STAFF WAS NOT GIVEN	FULL TIME PAID STAFF _____
NUMBER OF PART TIME PAID STAFF WAS NOT GIVEN	PART TIME PAID STAFF _____
NUMBER OF VOLUNTEER STAFF WAS NOT GIVEN	VOLUNTEER STAFF _____
ANNUAL ATTENDANCE WAS NOT GIVEN	ANNUAL ATTENDANCE _____
	BASIS -- ACTUAL ( ) ESTIMATED ( )

\_\_\_\_\_  
(PLEASE SIGN) (TITLE)

# Memorandum



Exec AD Adm. \_\_\_\_\_  
Exec AD Inv. \_\_\_\_\_  
Exec AD LES \_\_\_\_\_  
Asst. Dir.:  
Adm. Servs. \_\_\_\_\_  
Crim. Inv. \_\_\_\_\_  
Ident. \_\_\_\_\_  
Insp. \_\_\_\_\_  
Intell. \_\_\_\_\_ b6  
Lab. \_\_\_\_\_ b7C  
Legal Coun. \_\_\_\_\_  
Off. Cong. &  
Public Affs. \_\_\_\_\_  
Rec. Mgnt. \_\_\_\_\_  
Tech. Servs. \_\_\_\_\_  
Training \_\_\_\_\_  
Telephone Rm. \_\_\_\_\_  
Director's Sec'y \_\_\_\_\_

To : Mr. Geer

1 - Mr. Geer  
Date 2/15/84

From :

1 -   
1 - Mr. Spitzer  
1 - Mr. McPhee

Subject: AMERICAN ASSOCIATION OF MUSEUMS  
CONFERENCE JUNE 11-14, 1984

## PURPOSE:

*AMERICAN ASSOCIATION OF MUSEUMS*

To record request by SMITHSONIAN INSTITUTION, SECURITY DIVISION, to participate in security portion of captioned conference.

## RECOMMENDATION:

None. For information only.

APPROVED:	Adm. Servs. _____	Laboratory _____
	Crim. Inv. _____	Legal Coun. _____
Director _____		Off. of Cong. & Public Affs. _____
Exec. AD-Adm. _____	Ident. _____	Rec. Mgnt. _____
Exec. AD-Inv. _____	Inspection _____	Tech. Servs. _____
Exec. AD-LES _____	Intell. _____	Training _____

## DETAILS:

On 6/10/84,  (former SA), Chief of SECURITY SERVICES, DIVISION OF PROTECTIVE SERVICES, SMITHSONIAN INSTITUTION, Washington, D.C., inquired as to the possibility of having an Agent from the CRIMINAL INVESTIGATIVE DIVISION, and an Agent from the LABORATORY participate in a portion of captioned conference. Agents would briefly describe the FBI's investigative responsibilities and jurisdiction in the area of stolen museum objects and then participate in a brief question and answer period.

1 - Mr. Revell  
(Attn: Mr. Robichaud, Room 5092)  
JBM:ve (6)

FEB 24 1984

CONTINUED - OVER

86 APR 1984  
F-55

PER. REC. UNIT

Memorandum from [ ] to Mr. Geer  
Re: American Association of Museums  
Conference June 11-14, 1978

b6  
b7C

The conference would be scheduled on 6/14/84, between the hours of 10:45 a.m. and 12 noon. Thereafter, a tour of the computerized art file would be offered to a few of the interested participants.

The meeting is to be held in a Washington, D.C., area hotel; however, the location has not been decided upon at this time.

June 10, 1985

OUTSIDE SOURCE

b6  
b7C

[Redacted]  
National Register Publishing Co., Inc.  
3004 Glenview Road  
Wilmette, Illinois 60091

AMERICAN ASSOCIATION  
OF MUSEUMS

Dear [Redacted]

Your form relating to the Official Museum Directory has been referred to my office for reply. We have reviewed the information and are returning the corrected copy.

We certainly appreciate your including the FBI tour in your publication.

Sincerely,

William M. Baker  
Assistant Director  
Office of Congressional  
and Public Affairs

ENCLOSURE

Enclosure

- 1 - Mr. W. Baker - Enclosure
- 1 - Mr. Maynard - Enclosure  
(Attn: [Redacted])
- 1 - [Redacted] - Enclosure

NOTE: Bufile 94-59554 contains several prior forms from this organization. Form was received with no cover letter, and is being returned as requested. ~~in envelope provided~~. Response coordinated with Tour Unit.

MLM:kb (6)

MMB

118 NOV 2 1985

WMB/f

MAIL ROOM

RETURN TO MC DONALD, P. O. BOX 683 Rm. 7350

16 JUN 18 1985

b6  
b7C

MAILED 14

JUN 12 1985

Exec AD Adm. \_\_\_\_\_  
Exec AD Inv. \_\_\_\_\_  
Exec AD LES \_\_\_\_\_  
Asst. Dir.: \_\_\_\_\_  
Adm. Servs. \_\_\_\_\_  
Crim. Inv. \_\_\_\_\_  
Ident. \_\_\_\_\_  
Insp. \_\_\_\_\_  
Intell. \_\_\_\_\_  
Lab. \_\_\_\_\_  
Legal Coun. \_\_\_\_\_  
Off. Cong. & \_\_\_\_\_  
Public Affs. \_\_\_\_\_  
Rec. Mgnt. \_\_\_\_\_  
Tech. Servs. \_\_\_\_\_  
Training \_\_\_\_\_  
Telephone Rm. \_\_\_\_\_  
Director's Sec'y \_\_\_\_\_

**YOUR PRESENT LISTING  
(AS IT APPEARED IN THE OFFICIAL MUSEUM DIRECTORY)**

**CORRECTIONS & ADDITIONS  
(PLEASE PRINT)**

Dir., Judge William H. Webster.

\*M GOVERNING AUTHORITY:  
federal.

\*N YOUR LISTING APPEARED UNDER THE FOLLOWING CATEGORY(IES):

2000 1 EXHIBIT AREAS

\*\*\*\* FOOTNOTE: SEE ENCLOSED LIST FOR ANY CHANGES OR ADDITIONS \*\*\*\*

\*O TYPE OF MUSEUM:  
Exhibition Area.

\*P COLLECTIONS:  
exhibits feature interesting cases; covering FBI jurisdiction  
and cooperative services provided law enforcement by the FBI.

\*Q RESEARCH FIELDS:

\*R FACILITIES:

\*S ACTIVITIES:  
conducted tours; firearms demonstrations by FBI experts; viewing  
and explanation of work performed in FBI laboratory.

\*T PUBLICATIONS:

\*U HOURS & ADMISSION PRICES:  
Mon.-Fri. 9-4:15. No charge. appointment suggested for groups of  
15 or more. Closed National Holidays. \*

\*V MEMBERSHIP COST:

\*\*\*\*\*  
\*5000000 YOU ALSO SUPPLIED THE FOLLOWING  
STATISTICAL DATA WHICH IS NOT TO BE PUBLISHED  
\*\*\*\*\*

ANNUAL OPERATING EXPENDITURES WERE NOT GIVEN

NUMBER OF FULL TIME PAID STAFF WAS NOT GIVEN

NUMBER OF PART TIME PAID STAFF WAS NOT GIVEN

NUMBER OF VOLUNTEER STAFF WAS NOT GIVEN

ANNUAL ATTENDANCE WAS NOT GIVEN

RESEARCH FIELDS: \_\_\_\_\_

FACILITIES: \_\_\_\_\_

PUBLICATIONS: \_\_\_\_\_

\* HANDICAPPED FACILITIES AVAILABLE.

MEMBERSHIP COST: \_\_\_\_\_

\*\*\*\*\*  
CORRECTIONS & ADDITIONS  
(PLEASE PRINT)  
\*\*\*\*\*

ANNUAL OPERATING EXPENDITURES \_\_\_\_\_

FULL TIME PAID STAFF \_\_\_\_\_

PART TIME PAID STAFF \_\_\_\_\_

VOLUNTEER STAFF \_\_\_\_\_

ANNUAL ATTENDANCE \_\_\_\_\_

BASIS -- ACTUAL ( ) ESTIMATED ( )

(CONTINUED ON NEXT FORM)

ENCLOSURE

94-5955-21

# THE OFFICIAL MUSEUM DIRECTORY

**FREE LISTING-PRESS DEADLINE 06/18/85 FINAL NOTICE**

**MUSEUM DIRECTORY  
PLEASE COMPLETE AND RETURN**

**MAJOR JOB:**

**MINOR JOB:**

**BATCH NUMBER: 001007**

**PAGE NUMBER: 01007**

**U.S. DEPT. OF JUSTICE F.B.I.  
ATTN: Judge William H. Webster  
J. Edgar Hoover F.B.I. Bldg., E St.  
Washington, DC 20535.**

**U.S. DEPT. OF JUSTICE F.B.I.  
THE OFFICIAL MUSEUM DIRECTORY PUBLISHED BY NATIONAL REGISTER  
PUBLISHING CO. IN COOPERATION WITH THE AMERICAN ASSOCIATION  
OF MUSEUMS, CARRIED THE FOLLOWING INFORMATION IN THE 1984  
ISSUE. PLEASE INDICATE ALL CHANGES NECESSARY TO UPDATE THIS  
LISTING FOR OUR NEW EDITION. PLEASE COMPLETE AND RETURN TO:**

**NATIONAL REGISTER PUBLISHING CO.  
3004 GLENVIEW RD.  
WILMETTE, IL 60091**

**312-441-2184**

b6  
b7C

CODE #	YOUR PRESENT LISTING (AS IT APPEARED IN THE OFFICIAL MUSEUM DIRECTORY)	CORRECTIONS & ADDITIONS (PLEASE PRINT)
*A	<b>MUSEUM NAME:</b> UNITED STATES DEPARTMENT OF JUSTICE, FEDERAL BUREAU OF INVESTIGATION,	
*1	<b>AAM ACCREDITED:</b> NO	
*2	<b>AAM MEMBER:</b> NO	
*B	<b>ALT MUSEUM NAME:</b> U.S. DEPT. OF JUSTICE F.B.I.	
*B	<b>ATTENTION:</b> Judge William H. Webster	
*C	<b>STREET ADDRESS:</b> J. Edgar Hoover F.B.I. Bldg., E St. between 9th and 10th Sts., N.W., Washington, DC. 20535.	
*Z	<b>MAILING ADDRESS:</b> (IF DIFFERENT FROM ABOVE)	<b>MAILING ADDRESS:</b> _____
*G	<b>TELEPHONE NUMBER:</b> _____ <b>YEAR FOUNDED:</b> _____ Tel.: 202-324-3447.                      Founded: 1937	
*W	<b>CONGRESSIONAL DISTRICT:</b>	<b>CONGRESSIONAL DISTRICT:</b> _____
*H	<b>PERSONNEL:</b>	
		(CONTINUED ON BACK SIDE)

**YOUR PRESENT LISTING  
(AS IT APPEARED IN THE OFFICIAL MUSEUM DIRECTORY)**

**CORRECTIONS & ADDITIONS  
(PLEASE PRINT)**

**YOUR PRESENT LISTING  
(AS IT APPEARED IN THE OFFICIAL MUSEUM DIRECTORY)**

**CORRECTIONS & ADDITIONS  
(PLEASE PRINT)**

U.S. DEPT. OF JUSTICE F.B.I.

\_\_\_\_\_  
(PLEASE SIGN)  
(END)

\_\_\_\_\_  
(TITLE)



SSP

CLASS  
SRC'D  
SER  
REC

June 15, 1988

[Redacted]

National Register Publishing Company  
3004 Glenview Road  
Wilmette, Illinois 60091-9978

Dear [Redacted]:

*American Association of Museums*

Your form relating to the Official Museum Directory has been referred to my office for reply.

As requested, I am returning your original form with the necessary corrections marked thereon.

Thank you for your interest in the FBI. It is appreciated that the FBI tour is included in the Exhibits Section of your Directory.

Sincerely yours,

*[Signature]*  
Milt Ahlerich  
Assistant Director  
Office of Congressional  
and Public Affairs

*TO File*  
*ack 6/17*

Enclosure  
1 - Mr. Moran

NOTE: [Redacted] identified in Bufile 94-59554, nonderogatory in nature. The National Register Publishing Company shows as having prior cordial correspondence in Bufile 94-59554. OCPA Research Unit received request 6/8/88 and contacted and verified with the American Association of Museums that they still wanted the information they had requested.

AH: [Redacted] (5)

*94-59554-22*

- Exec AD Adm. \_\_\_\_\_
- Exec AD Inv. \_\_\_\_\_
- Exec AD LES \_\_\_\_\_
- Asst. Dir.:
  - Adm. Servs. \_\_\_\_\_
  - Crim. Inv. \_\_\_\_\_
  - Ident. \_\_\_\_\_
  - Insp. \_\_\_\_\_
  - Intell. \_\_\_\_\_
  - Lab. \_\_\_\_\_
  - Legal Coun. \_\_\_\_\_
  - Off. Cong. & Public Affs. \_\_\_\_\_
  - Rec. Mgnt. \_\_\_\_\_
  - Tech. Servs. \_\_\_\_\_
  - Training \_\_\_\_\_
  - Telephone Rm. \_\_\_\_\_
  - Director's Sec'y \_\_\_\_\_

**ENCLOSURE**

- |                    |                   |                                 |
|--------------------|-------------------|---------------------------------|
| Director _____     | Adm. Servs. _____ | Off. Cong. & Public Affs. _____ |
| Exec AD-Adm. _____ | Crim. Inv. _____  | Off. of Liaison _____           |
| Exec AD-Inv. _____ | Ident. _____      | & Intl. Affs. _____             |
| Exec AD-LES _____  | Inspection _____  | Rec. Mgnt. _____                |
|                    | Intell. _____     | Tech. Servs. _____              |
|                    | Laboratory _____  | Training _____                  |
|                    | Legal Coun. _____ |                                 |

*LKC*  
*MAILED 20 1988*

*LKC*

*Reynolds H Rm 735C*

b6  
b7C

b6  
b7C

b6  
b7C

MAILED 22  
JUN 16 1988



American  
Association  
of  
Museums

A.D. *[Signature]*  
Mr. Bishop

PLEASE READ CAREFULLY !!

Dear Colleague:

The Official Museum Directory (OMD) is the most comprehensive and authoritative reference book on museums in America today, providing invaluable information for both the museum community and the general public. You know because your museum is one of over 6,600 museums listed. The American Association of Museums is proud to be publishing once again the Directory with the National Register Publishing Company, Macmillan Directory Division.

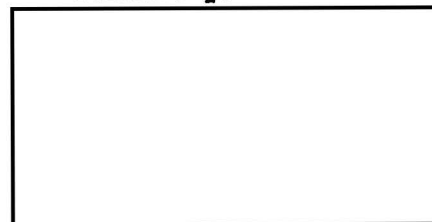
The need for comprehensive accurate information on the museum field has never been a more critical issue for all of us. Last year, as a part of the Directory survey, we added a new section of information in order to develop a profile of America's museums. The data you provide is essential to the efforts of the entire museum community to inform, to educate and to involve decision makers in government and the private sector about the challenges we face. We must be able to tell this public just how large an audience we serve; the size of museum collections which must be preserved and conserved; and the fragile financial position of our community. Disturbing legislative trends in Congress have begun to inhibit our contributions and tax our revenues. Our elected officials, in particular, want and deserve data, not anecdotes, in justifying the need for greater support for our community.

The OMD data which you provide annually is an essential response to these needs. In addition in 1988-89, in collaboration with the field, the AAM will conduct a comprehensive in-depth survey of the entire museum community providing you, the field and these publics with a 10-year analysis of our evolution and growth. The attached update is also essential for this new effort. Correct institution name, address, primary contact person for the data, and telephone number are of critical importance. Your participation in these two efforts will help assure a stronger position for our museums at the national and state level and most importantly within your own communities.

\* { Information collected on the first two pages of this update is "strictly confidential." This information is available only in aggregate form from AAM and is not a printed section of the OMD. Because of the large number of institutions involved, we depend on you to assure the accuracy of both this information and of the data provided for your listing in the OMD. Most of the complaints we've received over the past year about errors in listing are a result of old or incorrect data on this form. You will assure the accuracy of your museum's listing in the OMD by taking extreme care in the completion of this form. } \*

We look forward to serving you and the entire museum community during the coming year through the 1989 Official Museum Directory and the Decade Survey. Your help in completing this questionnaire at your earliest convenience is needed. My thanks for your interest in the OMD and your continued support of the museum community.

Sincerely,



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ack let 4/15/88  
AH:cas  
sent 6/16/88 LCC

94-51-22

1225 Eye Street  
Northwest

Telephone  
(202) 289-1818

Washington, DC  
20005

June 20, 1989

[Redacted]  
National Register Publishing Company  
3004 Glenview Road  
Wilmette, Illinois 60091

*American Association of  
MUSEUMS*

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Dear [Redacted]

Your form relating to the "Official Museum Directory" has been referred to my office for reply. My staff has carefully reviewed this form and marked the corrections thereon. Your original form is being returned to you.

Thank you for your interest in the FBI.

Sincerely yours,

Milt Ahlerich  
Assistant Director  
Office of Public Affairs

Enclosure

1 - [Redacted] - Enclosure

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NOTE: [Redacted] and the NATIONAL REGISTER PUBLISHING COMPANY are identified in Bufile 94-59554. The information contained within shows previous cordial correspondence similar in nature to this request.

AB [Redacted] (5)

94-59554-23

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ENCLOSURE

SEP 21 1989

Exec AD Adm. \_\_\_\_\_  
Exec AD Inv. \_\_\_\_\_  
Exec AD LES \_\_\_\_\_  
Asst. Dir.:  
Adm. Servs. \_\_\_\_\_  
Crim. Inv. \_\_\_\_\_  
Ident. \_\_\_\_\_  
Insp. \_\_\_\_\_  
Intell. \_\_\_\_\_  
Lab. \_\_\_\_\_  
Legal Coun. \_\_\_\_\_  
Off. Cong. & Public Affs. \_\_\_\_\_  
Rec. Mgnt. \_\_\_\_\_  
Tech. Servs. \_\_\_\_\_  
Training \_\_\_\_\_  
Telephone Rm. \_\_\_\_\_  
Director's Sec'y \_\_\_\_\_

APPROVED:

Director \_\_\_\_\_  
Exec. AD-Adm. \_\_\_\_\_  
Exec. AD-Inv. \_\_\_\_\_  
Exec. AD-LES \_\_\_\_\_

Adm. Servs. \_\_\_\_\_  
Crim. Inv. \_\_\_\_\_  
Ident. \_\_\_\_\_  
Inspection \_\_\_\_\_  
Intell. \_\_\_\_\_  
Laboratory \_\_\_\_\_  
Legal Coun. \_\_\_\_\_

Off. Cong. & Public Affs. \_\_\_\_\_  
Off. of Lia. & Intl. Affs. \_\_\_\_\_  
Rec. Mgnt. \_\_\_\_\_  
Tech. Servs. \_\_\_\_\_  
Training \_\_\_\_\_

*MA/DRB/mmt*

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MA/DRB/mmt*

Please return to [Redacted]

[Redacted]

Reynolds Rm 7350

*mmt*

FBI/DOJb6  
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# The Official Museum Directory 1990

**FREE LISTING PRESS DEADLINE JUNE 26, 1989**

MUSEUM DIRECTORY  
PLEASE COMPLETE AND RETURN



ID NUMBER: 11614

THE OFFICIAL MUSEUM DIRECTORY PUBLISHED BY NATIONAL REGISTER PUBLISHING CO. IN COOPERATION WITH THE AMERICAN ASSOCIATION OF MUSEUMS, CARRIED THE FOLLOWING INFORMATION IN THE 1989 ISSUE. PLEASE INDICATE ALL CHANGES NECESSARY TO UPDATE THIS LISTING FOR OUR NEW EDITION. PLEASE COMPLETE AND RETURN TO:

NATIONAL REGISTER PUBLISHING CO.  
3004 GLENVIEW RD.  
WILMETTE, IL 60091  
  
312-441-2184

FEDERAL BUREAU OF INVESTIGATION,  
ATTN: William S. Sessions  
9th and 10th Sts., NW.,  
Washington, DC. 20535.

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YOUR PRESENT LISTING (AS IT APPEARS IN THE OFFICIAL MUSEUM DIRECTORY)	CORRECTIONS & ADDITIONS (PLEASE PRINT)
<div style="display: flex; justify-content: space-between; margin-bottom: 10px;"> <span>[1]</span> <span>MUSEUM NAME: FEDERAL BUREAU OF INVESTIGATION,</span> </div> <div style="display: flex; justify-content: space-between; margin-bottom: 10px;"> <span>[2]</span> <span>STREET ADDRESS:</span> </div> <div style="display: flex; justify-content: space-between; margin-bottom: 10px;"> <span>[3]</span> <span>9th and 10th Sts., NW.,</span> </div> <div style="display: flex; justify-content: space-between; margin-bottom: 10px;"> <span>[4]</span> <span>Washington,</span> </div> <div style="display: flex; justify-content: space-between; margin-bottom: 10px;"> <span>[5]</span> <span>DC.</span> </div> <div style="display: flex; justify-content: space-between; margin-bottom: 10px;"> <span>[6]</span> <span>20535.</span> </div> <div style="display: flex; justify-content: space-between; margin-bottom: 10px;"> <span>[7]</span> <span>TELEPHONE NUMBER:</span> </div> <div style="display: flex; justify-content: space-between; margin-bottom: 10px;"> <span>[8]</span> <span>Tel.: 202-324-3447.</span> </div> <div style="display: flex; justify-content: space-between; margin-bottom: 10px;"> <span>[9]</span> <span>FAX:</span> </div> <div style="display: flex; justify-content: space-between; margin-bottom: 10px;"> <span>[10]</span> <span>ATTENTION: William S. Sessions</span> </div> <div style="display: flex; justify-content: space-between; margin-bottom: 10px;"> <span>[11]</span> <span>MAILING ADDRESS:</span> </div> <div style="display: flex; justify-content: space-between; margin-bottom: 10px;"> <span>[12]</span> <span>AAM ACCREDITED: NO</span> </div> <div style="display: flex; justify-content: space-between; margin-bottom: 10px;"> <span>[13]</span> <span>AAM MEMBER: NO</span> </div> <div style="display: flex; justify-content: space-between; margin-bottom: 10px;"> <span>[14]</span> <span>MEMBERSHIP NUMBER:</span> </div> <div style="display: flex; justify-content: space-between; margin-bottom: 10px;"> <span>[15]</span> <span>MEMBERSHIP EXPIRATION DATE:</span> </div> <div style="display: flex; justify-content: space-between; margin-bottom: 10px;"> <span>[16]</span> <span>ICOM MEMBER YES/NO:</span> </div> <div style="display: flex; justify-content: space-between; margin-bottom: 10px;"> <span>[17]</span> <span>FOUNDED:</span> </div> <div style="display: flex; justify-content: space-between; margin-bottom: 10px;"> <span>[18]</span> <span>Founded: 1937.</span> </div>	<div style="display: flex; justify-content: space-between; margin-bottom: 10px;"> <span></span> <span>9th Street and Pennsylvania Avenue, N.W.</span> </div> <div style="display: flex; justify-content: space-between; margin-bottom: 10px;"> <span></span> <span>Washington, D.C. 20535</span> </div> <div style="display: flex; justify-content: space-between; margin-bottom: 10px;"> <span></span> <span>FAX NUMBER: (202) 324-4705 or (202) 324-4706</span> </div> <div style="display: flex; justify-content: space-between; margin-bottom: 10px;"> <span></span> <span>MAILING ADDRESS: (If different from above) _____</span> </div> <div style="display: flex; justify-content: space-between; margin-bottom: 10px;"> <span></span> <span>AAM MEMBERSHIP NUMBER: _____</span> </div> <div style="display: flex; justify-content: space-between; margin-bottom: 10px;"> <span></span> <span>AAM MEMBERSHIP EXPIRATION DATE: _____</span> </div> <div style="display: flex; justify-content: space-between; margin-bottom: 10px;"> <span></span> <span>ICOM MEMBER: ___ YES <u>XX</u> NO</span> </div> <div style="text-align: center; margin-top: 20px;"> <p>(CONTINUED ON BACK SIDE)</p> </div>

961-59554-23

YOUR PRESENT LISTING  
(AS IT APPEARS IN THE OFFICIAL MUSEUM DIRECTORY)

CORRECTIONS & ADDITIONS (PLEASE PRINT)

ID NUMBER 11614

[16] CONGRESSIONAL DISTRICT:

CONGRESSIONAL DISTRICT: \_\_\_\_\_

[17] PERSONNEL:  
Dir., William S. Sessions.

Chief Executive Officer: \_\_\_\_\_

Paid Chairman or President: \_\_\_\_\_

Volunteer Chairman or President: \_\_\_\_\_

[18] GOVERNING AUTHORITY: federal.

[19] PARENT INSTITUTION:

PARENT INSTITUTION: \_\_\_\_\_

[20] SUBSIDIARY INSTITUTION:

SUBSIDIARY INSTITUTION: \_\_\_\_\_

[21] IS YOUR MUSEUM/INSTITUTION TAX-EXEMPT BY IRS YES/NO:

IS YOUR MUSEUM/INSTITUTION TAX-EXEMPT BY IRS? \_\_\_\_\_

YOUR LISTING APPEARED UNDER THE FOLLOWING CATEGORY(IES):

[22] 2000 Exhibit Area

[32] WHICH CATEGORY BEST DESCRIBES YOUR MUSEUM:

WHICH CATEGORY BEST DESCRIBES YOUR MUSEUM: \_\_\_\_\_

<input type="checkbox"/> Anthropology Museum/Site	<input type="checkbox"/> History Museum
<input type="checkbox"/> Aquarium	<input type="checkbox"/> Natural History Museum
<input type="checkbox"/> Arboretum/Botanical Gardens	<input type="checkbox"/> Nature Center/
<input type="checkbox"/> Art Museum/Center	<input type="checkbox"/> Conservation Area
<input type="checkbox"/> Children's/Youth Museum	<input type="checkbox"/> Planetarium
<input type="checkbox"/> General Museum	<input type="checkbox"/> Science/Technology
<input type="checkbox"/> Historic Building/Site	<input type="checkbox"/> Center
<input type="checkbox"/> Company Museum	<input type="checkbox"/> Science Museum
<input type="checkbox"/> Park Museum/Visitor Centers	<input type="checkbox"/> Zoo
<input type="checkbox"/> Specialized (give type)	<input type="checkbox"/> National, State Agencies, Councils and Commissions

[33] TYPE OF MUSEUM:  
Exhibition Area.

[34] COLLECTIONS:  
exhibits feature interesting cases; covering FBI  
jurisdiction and cooperative services provided law  
enforcement by the FBI.

[35] RESEARCH FIELDS:

RESEARCH FIELDS: \_\_\_\_\_

(CONTINUED ON NEXT FORM)

YOUR PRESENT LISTING  
(AS IT APPEARS IN THE OFFICIAL MUSEUM DIRECTORY)

CORRECTIONS & ADDITIONS (PLEASE PRINT)

ID NUMBER 11614

[36]

FACILITIES:  
handicapped accessible.

[37]

ACTIVITIES:  
conducted tours; firearms demonstrations by FBI experts;  
viewing and explanation of work performed in FBI  
laboratory.

[38]

PUBLICATIONS: (That your institution publishes or issues)

[39]

HOURS & ADMISSION PRICES:  
Mon.-Fri. 8:45-4:15; appointment suggested for groups of  
15 or more. No charge. Closed National Holidays.

[40]

ADMISSION FOR NON-MEMBER ADULTS:

[41]

ADMISSION FOR MEMBER ADULTS:

[42]

NO CHARGE; DONATIONS ACCEPTED OR REQUESTED:

[43]

NO CHARGE FOR ADMISSION:

[44]

DO YOU OFFER ADMISSION DISCOUNTS TO:  
AAM MEMBERS:

[45]

ICOM MEMBERS:

[46]

OTHER:

[47]

MEMBERSHIP PROGRAM YES/NO:

[48]

MEMBERSHIP COST (Please list all levels and prices  
of membership):

PUBLICATIONS: \_\_\_\_\_  
\_\_\_\_\_

ADMISSION FOR NON-MEMBER ADULTS: \_\_\_\_\_

ADMISSION FOR MEMBER ADULTS: \_\_\_\_\_

[ ] CHECK IF NO CHARGE, BUT DONATIONS ACCEPTED OR  
REQUESTED

[X] CHECK IF NO CHARGE FOR ADMISSION

DO YOU OFFER ADMISSION DISCOUNTS TO:  
AAM MEMBERS: \_\_\_\_\_ YES \_\_\_\_\_ NO

ICOM MEMBERS: \_\_\_\_\_ YES \_\_\_\_\_ NO

OTHER, EXPLAIN \_\_\_\_\_

MEMBERSHIP PROGRAM (YES OR NO): \_\_\_\_\_

MEMBERSHIP COST: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(CONTINUED ON NEXT FORM)

# FINANCIAL INFORMATION FOR FISCAL YEAR 1988

ID NUMBER 11614

(Items on this page are strictly confidential)  
If an answer is zero, fill in a -0-.

[50] TOTAL OPERATING EXPENSES OF YOUR MUSEUM \$ \_\_\_\_\_

Income. a. Contributions:

[51] Individuals \$ \_\_\_\_\_

[52] Corporate/Business \$ \_\_\_\_\_

[53] Foundations \$ \_\_\_\_\_

[54] Government: Federal \$ \_\_\_\_\_

[55] State \$ \_\_\_\_\_

[56] Local \$ \_\_\_\_\_

[57] Total \$ \_\_\_\_\_

[58] Other Contributed Income \$ \_\_\_\_\_

[59] b. Interest on Endowment \$ \_\_\_\_\_

[60] Other Investment Income \$ \_\_\_\_\_

c. Earned Income:

[61] Membership \$ \_\_\_\_\_

[62] Admissions \$ \_\_\_\_\_

[63] Tuition Fees \$ \_\_\_\_\_

[64] Visitor Service & Sales \$ \_\_\_\_\_

[65] Other Earned Income \$ \_\_\_\_\_

[66] d. Other Income \$ \_\_\_\_\_

[67] TOTAL INCOME \$ \_\_\_\_\_

[68] Operating Surplus \$ \_\_\_\_\_

[69] (or) Deficit \$ \_\_\_\_\_

Does your institution have an endowment? Yes/No \_\_\_\_\_ [70]  
(Include both restricted and any appropriate unrestricted funds)

If yes, current amount of endowment: Book Value \$ \_\_\_\_\_ [71]  
Market Value \$ \_\_\_\_\_ [72]

Total number of objects in your collection \_\_\_\_\_ [73]

Of your total permanent collection, average percentage of objects on exhibit at any one time \_\_\_\_\_ [74]

[ ] Check if no permanent collection [75]

Do you capitalize your collection? Yes/No \_\_\_\_\_ [76]

(The aggregated information in this question will be used only to track the impact of the 1986 Tax Reform Act on gifts of appreciated property.)

Total number of objects contributed to your collection in fiscal year 1988 \_\_\_\_\_ [77]

Value of objects contributed \$ \_\_\_\_\_ [78]

Value of stocks/bonds contributed \$ \_\_\_\_\_ [79]

Value of real property contributed \$ \_\_\_\_\_ [80]  
(real estate, buildings, other real property)

Total museum attendance in fiscal year 1988: 553,536 [81]

a. Is this an estimate or accurate count? accurate [82]

Staff: a. Number of full-time paid staff \_\_\_\_\_ [83]

b. Number of part-time paid staff \_\_\_\_\_ [84]

c. Number of regular volunteers \_\_\_\_\_ [85]  
(At least 10 hours per month)

d. Total funds devoted to "personnel" costs \_\_\_\_\_ [86]  
(including payroll, taxes and benefits)  
\$ \_\_\_\_\_

COMMENTS: \_\_\_\_\_ [87]

FEDERAL BUREAU OF INVESTIGATION,  
ATTN: William S. Sessions  
9th and 10th Sts., NW.,  
Washington, DC. 20535.

FEDERAL BUREAU OF INVESTIGATION

**Precedence:** ROUTINE

**Date:** 05/14/2003

**To:** Counterterrorism  
All Field Offices

**Attn:** SEMU  
DT Squad(s)  
IT Squad(s)  
JTTF  
FBIHQ, Manuals Desk

**From:** Portland  
Squad 10

**Contact:** SA [REDACTED]

**Approved By:** [REDACTED]

**Drafted By:** [REDACTED]

**Case ID #:** 300A-PD-48017 -1 (Pending)  
66F-HQ-C1384970

**Title:** American Association of Museums (AAM),  
Annual Meeting, Portland Oregon,  
05/18/2003 - 05/21/2003,  
CT- Preparedness,  
Special Events Management

**Synopsis:** To provide information regarding the above captioned event. To request assistance from other field offices to provide any positive threat information regarding the meeting to the Portland Division of the FBI.

**Details:** The AAM was founded in 1906 and is dedicated to promoting excellence within the museum community. The AAM promotes professional education, information exchange, accreditation, and guidance on current professional standards of performance. The primary objective of the AAM is to assist museum staff, boards, and volunteers throughout the country to better serve the public. The AAM presently represents more than 16,000 members and 3,100 institutions. Every type of museum is represented from the very large and prestigious to the very small, limited focus facilities. Member museums in the AAM include institutions representing art, history, science, military, maritime, youth museums, as well as aquariums, zoos, botanical gardens, historic sites, and science and technology centers.

During the above captioned period, approximately 4,000 members will attend the 2003 Annual Meeting and Expo at the Oregon Convention Center, in downtown Portland Oregon. A variety of events

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To: Counterterrorism From: Portland  
Re: 300A-PD-48017, 05/14/2003

and workshops will occur during the event. In addition, some related activities will occur at the Portland Art Museum, located at 1219 SW Park Ave, Portland Oregon, 97205.

The Portland Division has established liaison with the event coordinators and the Portland Art Museum. To date, no specific threat information relevant to this meeting has been identified. However, it is a high profile event that will generate large crowds and potentially significant media attention. Therefore, the Portland FBI will open the American Association of Museums Annual Meeting, as a Special Event and is requesting that positive threat information be forwarded to the division.

To: Counterterrorism From: Portland  
Re: 300A-PD-48017, 05/14/2003

**LEAD(s) :**

**Set Lead 1: (Info)**

COUNTERTERRORISM

AT AT WASHINGTON, D.C.

For Information

**Set Lead 2: (Action)**

ALL RECEIVING OFFICES

Each receiving office is requested to canvass any logical source(s) regarding any potential threat information related to the event. Any positive threat information should be forwarded to SA

[REDACTED]

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FEDERAL BUREAU OF INVESTIGATION

**Precedence:** ROUTINE

**Date:** 04/05/2004

**To:** Portland

**From:** Portland

Squad 10

**Contact:** SA [REDACTED]

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**Approved By:** [REDACTED]

**Drafted By:** [REDACTED]

**Case ID #:** 300A-PD-48017 -2 (Pending)

**Title:** American Association or Museums

**Synopsis:** To request that this investigation be placed in a closed status.

**Details:** The above captioned event occurred without incident. All investigative activity has been completed regarding this matter. Therefore, it is requested that this case be placed in a closed status.

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